

## **International Education Homestay Notice to Move**

Complete and return this form within five (5) days of giving notice to your host.

## **Student Settlement & Support Services Office:**

Located in the Centre of Learning, Room E110, Kelowna BC. homestay@okanagan.bc.ca M-F ph: 250-862-5443

**Notice to Student & Host:** You must give a minimum of one month notice if you wish to end a placement early. If the student moves before one-month notice, payment until the end of the one-month notice date is required.

| FOR STUDENT:   |   |   |
|--|---|---|
| Student name   | will be moving out of the home of Student Number            |   |
| <b>31343.113.113</b>   |   |   |
| Host's name  | on<br>Date of move  | _   |
| Student's email  | Student's Phone Number                                      | New Address   |
| Departing from Homestay Che<br>Student responsibilities                          | ecklist:  |   |
| <ul><li>I will thoroughly clean my</li><li>I will remove all my belong</li></ul> |   |   |
| <ul><li>I spoke to my host about to<br/>such as by donating items</li></ul>      | pelongings I cannot dispose of on my c<br>to a thrift store | own to ask for help removing them,  |
| I returned any house key(s   | ·   |   |
| I updated my mailing addr  | ress with OC, Service BC (MSP), Bank, o                     | etc.  |
| Date of Notice   | Student's signature   |   |
| FOR HOST FAMILY:   |   |   |
| Host's name(s)   | <br>Homestay address  |   |
| Please check all that apply  | nomestay address  |   |
|  | phone bills/damage claims.                                  |   |
| _  |   | t needs to reimburse me for the following   |
| reasons:   |   | t needs to remisure me for the renewing   |
|  | n (verbal notice followed by this writte                    | en notice within one week is  |
|  | en; the student should pay.                                 |   |
| For partial months in  | homestay the rent rate is \$27 per nig                      | ht x nights = \$  |
| O NO notice required, stude  | nt can move out early.                                      |   |
| Date   | Host's signature  |   |
| Host responsibilities  |   |   |
| <ul> <li>Speak with your student a</li> </ul>                                    | about cleaning expectations prior to th                     | neir departure. We recommend  |
| checking in with your stud   | lent 5-7 days prior to departure to rev                     | view what needs to be done, such as   |
|  | ing down surfaces, bedding, etc.                            | ,   |
| My student and I will check  | k their bedroom prior to departure to                       | o identify any issues or cleaning needed<br>s that may require compensation or attent |