



2014

Financial Statements

March 31, 2014

www.okanagan.bc.ca



Independent auditors' report

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To the Board of Governors of
Okanagan College and the Ministry of Advanced Education

We have audited the accompanying financial statements of Okanagan College, which comprise the statement of financial position as at March 31, 2014 and the statement of operations and accumulated operating surplus, statement of remeasurement gains and losses, statement of changes in net financial debt and statement of cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation of these financial statements in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the College's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements of Okanagan College for the year ended March 31, 2014 are prepared, in all material respects, in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

Emphasis of matter

Without modifying our opinion, we draw attention to Note 1 to the financial statement, which describes the basis of accounting and the significant differences between such basis of accounting and Canadian public sector accounting standards.

Kelowna, BC
May 13, 2014

Grant Thornton LLP
Chartered Accountants

OKANAGAN COLLEGE
STATEMENT OF FINANCIAL POSITION
AS AT MARCH 31, 2014

	March 31 2014	March 31 2013
Financial assets		
Cash and cash equivalents	\$ 15,723,066	\$ 18,361,065
Investments (note 2)	7,744,247	6,521,821
Accounts receivable (note 3)	2,123,093	2,310,171
Inventory for resale (note 4)	777,422	916,328
	<u>26,367,828</u>	<u>28,109,385</u>
Financial liabilities		
Accounts payable and accrued liabilities	7,781,241	9,201,822
Long term debt (note 6)	4,309,290	4,457,072
Deferred revenues	6,003,662	6,919,167
Employee future benefit obligations (note 7)	13,477,100	14,180,900
Deferred contributions for tangible capital assets (note 8)	79,267,991	78,537,947
	<u>110,839,284</u>	<u>113,296,908</u>
Net financial debt	<u>(84,471,456)</u>	<u>(85,187,523)</u>
Non-financial assets		
Prepaid expenses	653,858	635,753
Tangible capital assets (note 5)	95,405,243	95,026,455
	<u>96,059,101</u>	<u>95,662,208</u>
Accumulated surplus (note 9)	<u>\$ 11,587,645</u>	<u>\$ 10,474,685</u>
Accumulated surplus is comprised of:		
Accumulated operating surplus	\$ 10,785,222	\$ 10,332,886
Accumulated remeasurement gains	802,423	141,799
	<u>\$ 11,587,645</u>	<u>\$ 10,474,685</u>
Commitments (note 10)		

Approved on behalf of the Board:



 Chair, Board of Governors



 Chair, Finance, Audit and Risk Review Committee

OKANAGAN COLLEGE
STATEMENT OF OPERATIONS AND ACCUMULATED OPERATING SURPLUS
FOR THE YEAR ENDED MARCH 31, 2014

	Budget 2014	2014	2013
Revenue			
Grants from Province of British Columbia	\$ 56,961,826	\$ 57,904,597	\$ 56,791,177
Tuition and other fees	23,648,700	21,687,433	22,201,414
Contract services	4,477,534	4,140,917	4,220,543
Ancillary service sales	5,627,440	5,064,946	5,138,547
Investment income	315,400	485,269	560,883
Other	1,007,569	1,407,356	1,506,092
Amortization of deferred contributions for tangible capital assets	3,465,920	3,855,546	3,695,689
	95,504,389	94,546,064	94,114,345
Expense			
Instruction and academic support	54,392,186	53,681,166	51,886,825
Facility and institutional support	17,174,128	17,007,254	17,598,550
Enrolment management and student support	13,543,089	13,294,641	13,388,612
Ancillary operations	4,878,839	4,343,914	4,436,015
Amortization of tangible capital assets	5,311,647	5,611,753	5,493,257
Interest on long term debt	204,500	155,000	183,944
	95,504,389	94,093,728	92,987,203
Annual surplus	-	452,336	1,127,142
Accumulated operating surplus, beginning of year	10,332,886	10,332,886	9,205,744
Accumulated operating surplus, end of year	\$ 10,332,886	\$ 10,785,222	\$ 10,332,886

OKANAGAN COLLEGE
STATEMENT OF REMEASUREMENT GAINS AND LOSSES
FOR THE YEAR ENDED MARCH 31, 2014

	2014	2013
Accumulated remeasurement gains and losses, beginning of year	\$ 141,799	\$ -
Adoption of Section 3450 Financial instruments	-	30,231
Unrealized gain on investments	750,606	315,069
Realized gain on investments, reclassified to statement of operations	(89,982)	(203,501)
Net remeasurement gains for the year	660,624	111,568
Accumulated remeasurement gains and losses, end of year	\$ 802,423	\$ 141,799

OKANAGAN COLLEGE
STATEMENT OF CHANGES IN NET FINANCIAL DEBT
FOR THE YEAR ENDED MARCH 31, 2014

	Budget 2014	2014	2013
Annual surplus	\$ -	\$ 452,336	\$ 1,127,142
Acquisition of tangible capital assets	(4,033,596)	(5,990,541)	(6,529,032)
Amortization of tangible capital assets	5,311,647	5,611,753	5,493,257
	1,278,051	73,548	91,367
Acquisition of prepaid expenses	-	(653,858)	(635,753)
Use of prepaid expenses	-	635,753	458,179
	-	(18,105)	(177,574)
Net remeasurement gains	-	660,624	111,568
Decrease in net financial debt	1,278,051	716,067	25,361
Net financial debt, beginning of year	(85,187,523)	(85,187,523)	(85,212,884)
Net financial debt, end of year	\$ (83,909,472)	\$ (84,471,456)	\$ (85,187,523)

OKANAGAN COLLEGE
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED MARCH 31, 2014

	2014	2013
Net cash inflow (outflow) related to the following activities		
Operating activities		
Annual surplus	\$ 452,336	\$ 1,127,142
Adjust for non-cash items:		
Realized gain on disposal of investments	(89,982)	(203,501)
Actuarial adjustment on long term debt	3,439	(21,175)
Amortization of deferred contributions for tangible capital assets	(3,855,546)	(3,695,689)
Amortization of tangible capital assets	5,611,753	5,493,257
	<u>2,122,000</u>	<u>2,700,034</u>
Changes in non-cash working capital		
Accounts receivable	187,078	2,498,305
Prepaid expenses	(18,105)	(177,574)
Inventory for resale	138,906	(236,929)
Accounts payable and accrued liabilities	(1,420,581)	4,189,238
Deferred revenues	(915,505)	1,244,527
Employee future benefit obligations	(703,800)	79,900
	<u>(610,007)</u>	<u>10,297,501</u>
Capital activities		
Acquisition of tangible capital assets	<u>(5,990,541)</u>	<u>(6,529,032)</u>
Investing activities		
(Increase) decrease in investments, net	<u>(471,820)</u>	<u>935,063</u>
Financing activities		
Deferred contributions for tangible capital assets	4,585,590	5,256,463
Repayment of long term debt	(151,221)	(1,129,288)
	<u>4,434,369</u>	<u>4,127,175</u>
(Decrease) increase in cash and cash equivalents	(2,637,999)	8,830,707
Cash and cash equivalents at beginning of year	<u>18,361,065</u>	<u>9,530,358</u>
Cash and cash equivalents at end of year	<u>\$ 15,723,066</u>	<u>\$ 18,361,065</u>

OKANAGAN COLLEGE
Notes to the Financial Statements
Year Ended March 31, 2014

Okanagan College (the College) was designated by Order in Council on November 26, 2004, and began operations July 1, 2005. The College operates under the authority of the College and Institute Act of British Columbia. The College is a not-for-profit entity and is exempt from income tax under Section 149 of the Income Tax Act.

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of accounting

These financial statements have been prepared in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia. This Section requires that the financial statements be prepared in accordance with Canadian public sector accounting standards (PSAS) except in regard to the accounting for government transfers as set out below.

In September 2010, the Province of British Columbia Treasury Board (“Treasury Board”) provided directive through Government Organization Accounting Standards Regulation 257/2010 requiring all tax-payer supported organizations in the Schools, Universities, Colleges and Hospitals sector to adopt Canadian public sector accounting standards of the Canadian Institute of Chartered Accountants (CICA) without not-for-profit provisions in their first fiscal year commencing on or after January 1, 2012. In March 2011, the Public Sector Accounting Board released a new *Section PS 3410 Government Transfers*. In November 2011, the Treasury Board provided a directive through Restricted Contributions Regulation 198/2011 providing direction for the reporting of restricted contributions whether they are received or receivable by the College before or after this regulation was in effect. The Treasury Board direction on the accounting treatment of restricted contributions is as described in Note 1(d).

Section 23.1 of the Budget Transparency and Accountability Act and its related regulations require the College to recognize government transfers for tangible capital assets into revenue on the same basis as the related amortization expense. As these transfers do not contain stipulations that create a liability, Canadian public sector accounting standards would require these grants to be fully recognized as revenue in the year received. If these amounts were recognized as revenue in the year received, the financial statements of the College would be adjusted as follows:

- Year ended March 31, 2013 – increase in revenue and annual surplus of \$1,473,897.
- March 31, 2013 – increase in accumulated surplus and decrease in deferred contributions for tangible capital assets of \$76,608,798.
- Year ended March 31, 2014 – increase in revenue and annual surplus of \$852,966.
- March 31, 2014 – increase in accumulated surplus and decrease in deferred contributions for tangible capital assets of \$77,461,764

(b) Cash and cash equivalents

Cash and cash equivalents include highly liquid investments with a term to maturity of three months or less at the date of purchase.

(continued)

OKANAGAN COLLEGE
Notes to the Financial Statements
Year Ended March 31, 2014

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(c) Financial instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The College recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, investments, accounts receivable, accounts payable and accrued liabilities, and long term debt.

Except for investments, which are recorded at fair value, all financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying values of these financial instruments upon initial recognition. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations. All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

(d) Revenue recognition

Revenue from academic and vocational related tuition fees is recognized as revenue in the semester in which the course or program begins. Any portion of the tuition fee revenue relating to the period subsequent to March 31 is recorded as revenue in the current period when the fees are not refundable to the students. In the event that a student is eligible for a refund, revenue is prorated and the portion eligible for a refund is deferred to the next fiscal year.

Unrestricted donations and grants are recorded as revenue when receivable if the amounts can be estimated and collection is reasonably assured. Pledges from donors are recorded as revenue when payment is received by the College or the transfer of property is completed.

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished. See Note 1 (a) for the impact of this policy on these financial statements.

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OKANAGAN COLLEGE
Notes to the Financial Statements
Year Ended March 31, 2014

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Restricted donations and grants are reported as revenue depending on the nature of the restrictions placed on the use of the funds by the contributors as follows:

- I. Contributions for the purpose of acquiring or developing a depreciable tangible capital asset or in the form of a depreciable tangible capital asset, in each case for use in providing services, are recorded and referred to as deferred contributions for tangible capital assets and recognized in revenue at the same rate that amortization of the tangible capital asset is recorded. The reduction of the deferred contributions for tangible capital assets and the recognition of the revenue are accounted for in the fiscal period during which the tangible capital asset is used to provide services.
- II. Contributions restricted for specific purposes other than those to be held in perpetuity or for the acquisition or development of a depreciable tangible capital asset are recorded as deferred contributions and recognized in revenue in the year in which the stipulation or restriction on the contribution has been met.
- III. Contributions restricted to be retained in perpetuity, allowing only the investment income earned thereon to be spent, are recorded as direct increases to accumulated surplus for the portion to be held in perpetuity and as deferred contributions for the investment income earned thereon.

Investment income includes interest recorded on an accrual basis and dividends recorded as declared, realized gains and losses on the sale of investments, and write-downs on investments where the loss in value is determined to be other-than-temporary.

Externally restricted non-capital contributions are deferred and recognized as revenue in the period in which the related expenses are incurred. Externally restricted amounts can only be used for purposes designated by external parties.

Donations that are not externally restricted are recognized as revenue when they are received.

Ancillary sales are recognized when the product or service is provided to the consumer.

Contributed goods and services received and used in operations of the College are recognized as revenues and expenses only to the extent that their fair values can be reasonably determined or estimated.

(e) Inventory for resale

Inventories held for resale are recorded at the lower of cost and net realizable value. Costs are assigned using the first-in, first-out basis. Net realizable value is the estimated selling price in the ordinary course of business less any applicable selling expenses.

(continued)

OKANAGAN COLLEGE
Notes to the Financial Statements
Year Ended March 31, 2014

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(f) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(g) Prepaid expenses

Prepaid expenses include tuition fees and contract payments.

(h) Tangible capital assets

Tangible capital assets are recorded at cost, which includes amounts that are directly attributable to the acquisition, construction, development or betterment of the asset. Interest is not capitalized when external debt is issued to finance the construction of tangible capital assets. The cost, less residual value, of the tangible capital assets, excluding land, is amortized on a straight-line basis over the estimated useful lives shown below. Land is not amortized as it is deemed to have a permanent value.

Category	Years
Site improvements	10
Buildings	40
Furniture and equipment	5
Computer equipment	5
Leasehold improvements	3

Tangible capital assets are written down when conditions indicate that they no longer contribute to the College's ability to provide goods and services, or when the value of future economic benefits associated with the tangible capital assets is less than their net book value.

(i) Employee future benefits

The College and its employees make contributions to the College Pension Plan and the Municipal Pension Plan which are multi-employer joint trustee plans. These plans are defined benefit plans, providing a pension on retirement based on the member's age at retirement, length of service and highest earnings averaged over five years. As the assets and liabilities of the plans are not segregated by institution, the plans are accounted for as defined contribution plans and any College contributions to the plans are expensed as incurred.

Sick leave benefits and retirement severance benefits are also available to the College's employees. The costs of these benefits are actuarially determined based on service and best estimates of retirement ages and expected future salary and wage increases. The obligation under these benefit plans is accrued based on projected benefits as the employees render services necessary to earn the future benefits. Actuarial gains and losses are amortized over the expected average remaining service life of the employees.

(continued)

OKANAGAN COLLEGE
Notes to the Financial Statements
Year Ended March 31, 2014

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(j) Asset retirement obligations

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs are capitalized into the carrying amount of the related tangible capital asset. In subsequent periods, the liability is adjusted for accretion and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and accretion expense is included in the Statement of Operations.

(k) Budget figures

Budget figures have been provided for comparative purposes and have been derived from the annual budget approved by the Board of Governors of the College on March 26, 2013. The budget is reflected in the Statement of Operations and Accumulated Surplus and the Statement of Changes in Net Financial Debt.

(l) Use of estimates

The preparation of the financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets, liabilities, and related disclosures. Key areas where management has made estimates and assumptions include those related to the useful life of tangible capital assets and amortization of deferred contributions for tangible capital assets, the amount of allowance for doubtful accounts and the valuation of employee future benefit obligations. Where actual results differ from these estimates and assumptions, the impact will be recorded in future periods when the difference becomes known.

2. INVESTMENTS

Investments are invested through RBC Phillips Hager & North:

	<u>2014</u>	<u>2013</u>
Investments held at fair value:		
Fixed income	\$ 3,473,568	\$ 4,913,226
Equity investments	<u>4,270,679</u>	<u>1,608,595</u>
	<u>\$ 7,744,247</u>	<u>\$ 6,521,821</u>

OKANAGAN COLLEGE
Notes to the Financial Statements
Year Ended March 31, 2014

3. ACCOUNTS RECEIVABLE

The following table shows the categories of accounts receivable and the related provision for doubtful accounts:

	<u>2014</u>	<u>2013</u>
Student receivables	\$ 1,326,582	\$ 1,375,233
Trade receivables	<u>933,326</u>	<u>1,057,336</u>
	2,259,908	2,432,569
Less:		
Allowance for doubtful accounts	<u>(136,815)</u>	<u>(122,398)</u>
	<u>\$ 2,123,093</u>	<u>\$ 2,310,171</u>

4. INVENTORY FOR RESALE

Inventories recognized in the statement of financial position can be analyzed as follows:

	<u>2014</u>	<u>2013</u>
Bookstore	\$ 638,161	\$ 733,309
Other	<u>139,261</u>	<u>183,019</u>
	<u>\$ 777,422</u>	<u>\$ 916,328</u>

In 2014, a total of \$3,102,529 (2013 - \$3,474,470) of inventories were included in the Statement of Operations and Accumulated Surplus as an expense. This includes an amount of \$34,616 (2013 -\$23,669) resulting from write-down of inventories.

None of the inventories are pledged as security for liabilities.

OKANAGAN COLLEGE
Notes to the Financial Statements
Year Ended March 31, 2014

5. TANGIBLE CAPITAL ASSETS

The following tables show the cost, additions, accumulated amortization and net book value of the College's tangible capital assets:

As at March 31, 2014							
	Land and site improvements	Buildings	Furniture and equipment	Computer equipment	Leasehold improvements	Assets under construction	2014 Total
Cost							
Opening balance	\$ 9,513,594	\$ 115,651,819	\$ 47,183,945	\$ 11,204,569	\$ 1,579,304	\$ 3,732,582	\$ 188,865,813
Additions	279,459	4,332,269	1,086,616	114,668	-	177,529	5,990,541
Closing Balance	9,793,053	119,984,088	48,270,561	11,319,237	1,579,304	3,910,111	194,856,354
Accumulated Amortization							
Opening balance	5,620,187	34,732,365	41,552,568	10,354,934	1,579,304	-	93,839,358
Amortization	376,499	2,918,154	2,036,195	280,905	-	-	5,611,753
Closing balance	5,996,686	37,650,519	43,588,763	10,635,839	1,579,304	-	99,451,111
Net book value	\$ 3,796,367	\$ 82,333,569	\$ 4,681,798	\$ 683,398	\$ -	\$ 3,910,111	\$ 95,405,243

Assets under construction

Assets under construction as at March 31, 2014, represent work in progress of \$3,910,111 (2013 - \$3,732,582) on the existing trades building and the construction of a new trades training facility on the College's Kelowna Campus and the wine sensory lab located in Penticton. Amortization of these assets will commence when the assets are put into service. Additions to buildings and furniture and equipment included \$4,116,504 (2013 - \$267,274) relating to assets under construction that were completed during the year for the trades training facility.

As at March 31, 2013							
	Land and site improvements	Buildings	Furniture and equipment	Computer equipment	Leasehold improvements	Assets under construction	2013 Total
Cost							
Opening balance	\$ 9,497,799	\$ 115,394,064	\$ 44,946,434	\$ 10,919,180	\$ 1,579,304	\$ -	\$ 182,336,781
Additions	15,795	257,755	2,237,511	285,389	-	3,732,582	6,529,032
Closing Balance	9,513,594	115,651,819	47,183,945	11,204,569	1,579,304	3,732,582	188,865,813
Accumulated Amortization							
Opening balance	5,242,156	31,870,687	39,614,057	10,109,685	1,509,516	-	88,346,101
Amortization	378,031	2,861,678	1,938,511	245,249	69,788	-	5,493,257
Closing balance	5,620,187	34,732,365	41,552,568	10,354,934	1,579,304	-	93,839,358
Net book value	\$ 3,893,407	\$ 80,919,454	\$ 5,631,377	\$ 849,635	\$ -	\$ 3,732,582	\$ 95,026,455

OKANAGAN COLLEGE
Notes to the Financial Statements
Year Ended March 31, 2014

6. LONG TERM DEBT

	<u>2014</u>	<u>2013</u>
Province of British Columbia - Centre for Learning \$5,000,000 bond, 3.10%, unsecured, sinking fund contributions at \$151,221 annually plus semi-annual interest of \$77,500, due June 9, 2014. Debt is reported net of sinking fund balance of \$690,710 (2013 - \$542,928)	<u>\$ 4,309,290</u>	<u>\$ 4,457,072</u>

(a) Sinking fund installments and retirement provisions

Aggregate payment for the next fiscal year to meet sinking fund installments on externally restricted sinking funds and retirement provisions on debentures is \$4,309,290.

(b) Operating line of credit

The College has an operating line of credit with TD Canada Trust for an authorized amount of \$1,000,000, bearing interest at bank prime rate minus .5%. At March 31, 2014 the balance outstanding on the operating line of credit was \$nil (2013 - \$nil).

7. EMPLOYEE FUTURE BENEFITS

(a) Pension benefits

The College and its employees contribute to the College Pension Plan and Municipal Pension Plan, jointly trustee pension plans. The boards of trustees for these plans represent plan members and employers and are responsible for the management of the pension plan including investment of the assets and administration of benefits. The pension plans are multi-employer contributory pension plans. Basic pension benefits provided are based on a formula. The College Pension Plan has about 13,000 active members from college senior administration and instructional staff and approximately 6,000 retired members. The Municipal Pension Plan has about 179,000 active members, with approximately 5,700 from colleges.

The most recent valuation for the College Pension Plan as at August 31, 2012 indicated a \$105 million funding deficit for basic pension benefits. The next valuation will be as at August 31, 2015 with results available in 2016. The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2012 indicated a \$1,370 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in 2016. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

The Okanagan College paid \$4,884,578 (2013 - \$4,554,825) for employer contributions to the plans in fiscal 2014.

(continued)

OKANAGAN COLLEGE
Notes to the Financial Statements
Year Ended March 31, 2014

7. EMPLOYEE FUTURE BENEFITS (continued)

(b) Employee future benefit obligations

The College does not establish plan assets to fund the employee future benefit obligations. The College has been providing, and will continue to provide for the payment of these benefits as they become due.

Employees of the College are entitled to sick leave in accordance with the terms and conditions of their employment contracts. Sick leave credits accumulate for employees of the College. As they render services they earn the right to the sick leave benefit. The College recognizes a liability and an expense for sick leave in the period in which employees render services in return for the benefits.

Retirement benefit payments represent the College's share of the cost to provide employees with various benefits upon retirement. The accrued benefit obligation and the net periodic benefit cost were estimated by an actuarial valuation completed April 12, 2013.

Information about liabilities for the College's employee future benefit obligations are as follows:

	<u>2014</u>	<u>2013</u>
Employee future benefit obligations		
Balance, beginning of year	\$ 12,688,000	\$ 13,187,700
Current service cost	979,800	972,200
Interest cost	389,500	405,300
Benefits paid	(1,914,700)	(1,206,300)
Actuarial gain	-	(670,900)
Balance, end of year	<u>12,142,600</u>	<u>12,688,000</u>
Unamortized actuarial gain	1,334,500	1,492,900
Employee future benefit obligations, end of year	<u>\$ 13,477,100</u>	<u>\$ 14,180,900</u>
 Components of net benefit expense		
	<u>2014</u>	<u>2013</u>
Service cost	\$ 979,800	\$ 972,200
Interest cost	389,500	405,300
Amortization of net actuarial gain	(158,400)	(91,300)
Net benefit expense	<u>\$ 1,210,900</u>	<u>\$ 1,286,200</u>

The significant actuarial assumption adopted in preparing the College's accrued benefit liability is as follows:

	<u>2014</u>	<u>2013</u>
Interest (discount) rate	3.1%	3.1%

OKANAGAN COLLEGE
Notes to the Financial Statements
Year Ended March 31, 2014

8. DEFERRED CONTRIBUTIONS FOR TANGIBLE CAPITAL ASSETS

The amortization of deferred contributions for tangible capital assets is recorded as revenue in the statement of operations and accumulated surplus, and deferred contributions for tangible capital assets represents the unamortized amount of externally restricted contributions received for the purchase of tangible capital assets.

	<u>2014</u>	<u>2013</u>
Balance, beginning of year	\$ 78,537,947	\$ 76,977,173
Deferred contributions from:		
Ministry of Advanced Education	4,400,205	4,881,299
Donations	185,385	375,164
	83,123,537	82,233,636
Less: Amounts amortized to revenue	(3,855,546)	(3,695,689)
Balance, end of year	\$ 79,267,991	\$ 78,537,947

9. ACCUMULATED SURPLUS

The following table shows the changes in accumulated surplus:

	Operating surplus (deficit)	Unfunded employee future benefit obligations	Investment in tangible capital assets	Remeasurement gains and losses	2014 Total	2013 Total
Accumulated surplus, beginning of year	\$ 12,482,350	\$ (14,180,900)	\$12,031,436	\$ 141,799	\$ 10,474,685	\$ 9,235,975
Annual surplus (deficit)	1,508,182	703,800	(1,759,646)	-	452,336	1,127,142
Net remeasurement gains for the year	-	-	-	660,624	660,624	111,568
Acquisition of tangible capital assets	(1,404,951)	-	1,404,951	-	-	-
Repayment of long term debt	(151,221)	-	151,221	-	-	-
Accumulated surplus, end of year	\$ 12,434,360	\$ (13,477,100)	\$11,827,962	\$ 802,423	\$ 11,587,645	\$ 10,474,685

10. COMMITMENTS

(a) The College leases, for the Penticton campus, 5.92 hectares under a long term lease which expires June 30, 2049. The annual lease payment was \$324,111.

(continued)

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10. COMMITMENTS (continued)

- (b) The College has entered into various agreements and contracts with third parties for various services with periods ranging from one to five years. The combined annual costs over the next five years are estimated to be as follows:

Fiscal year 2014-15	\$ 2,323,618
Fiscal year 2015-16	1,431,783
Fiscal year 2016-17	775,487
Fiscal year 2017-18	609,816
Fiscal year 2018-19	481,795
	<u>\$ 5,622,499</u>

Subject to anticipated government funding, the College also has a commitment of \$33,035,000 to renovate the existing Trades building and to construct a new trades training facility on its Kelowna Campus in fiscal years 2014-2016. Work on the Trades building started in October 2012 and is scheduled to complete by March 31, 2016.

11. SEGMENTED INFORMATION

Segmentation is defined by the College as groups of activities that have in common that they serve a particular purpose that is unique and meaningful in the post-secondary sector, and is well understood by the readers. Costs included in these activities include salaries, wages, contracts, benefits, and non-personnel costs such as consulting, travel, printing, supplies, services, repairs and maintenance.

The College has identified the following segments and associated groups of activities based upon the functional areas of service as provided by various departments within the College:

- (a) Instruction and academic support - This segment includes direct department cost and academic support costs of delivering programs. These costs include personnel and non-personnel operating costs directly held in academic departments.
- (b) Facility and institutional support - In addition to segment (c), there is a group of operating activities that commonly exist in an organization to provide administrative and infrastructure support. This segment captures costs associated with the operation of the following support departments: Board of Governors, Executive Offices, Financial Services, Human Resources, Campus Planning and Facility Management, Information Technology Services, Legal Affairs, Public Affairs, and Business Services. Costs included within these departments are costs associated with staff recruitment and termination, legal fees, custodial services, grounds maintenance, security, occupational health and safety, and shipping and receiving. In addition, institutional costs such as investment fees, insurance premiums, bank charges, audit fees and employee related costs are included here.
- (c) Enrolment management and student support - This segment, unique to the post-secondary sector, includes enrolment management and student service costs such as student recruitment, student registration, student placement, student counseling and library services. It also includes administrative costs in the Regional Dean's offices in all campus locations, and operating costs for scholarships, fundraising and alumni administration.

(continued)

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11. SEGMENTED INFORMATION (continued)

- (d) Ancillary operations - This segment includes the activities of the ancillary operations. An ancillary operation is one that provides goods and services to students, staff or others, and that charges a fee directly related to the cost of providing the goods or services. Ancillary operations include parking, food services, student residence and bookstores. Costs associated with this segment include administration and support costs related to these activities.
- (e) Interest on long term debt – Disclosure is required as a separate item under PS 3230.15(f) of the Canadian public sector accounting standards.

12. EXPENSES BY OBJECT

Total expenses by object are itemized as follows:

	<u>2014</u>	<u>2013</u>
Salary and benefits	\$ 66,882,614	\$ 65,747,936
Supplies and services	21,444,361	21,562,066
Interest on long term debt	155,000	183,944
Amortization of tangible capital assets	5,611,753	5,493,257
	<u>\$ 94,093,728</u>	<u>\$ 92,987,203</u>

13. FINANCIAL RISK MANAGEMENT

The College has exposure to the following risks with respect to its financial instruments: credit risk, market risk and liquidity risk.

The Board of Governors ensures that College has identified its major risks and ensures that management monitors and controls them.

(a) Credit risk

Credit risk is the risk of financial loss to the College if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held by the College consisting of cash and cash equivalents, investments, accounts receivable.

The College manages its credit risk through a prudent investment policy approved by the College's Board of Governors. The College's accounts receivable are numerous and diverse and therefore the College has no significant concentration of credit risk. Accounts receivable are carefully monitored and are actively pursued, which includes the use of a collection agency for balances more than three months old. The College's exposure to credit risk is minimal and there was no significant change in exposure from the prior year.

(continued)

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13. FINANCIAL RISK MANAGEMENT (continued)

(b) Market risk

Market risk is the risk that changes in market factors, such as interest rates, will affect the College's income. The objective of market risk management is to control market risk exposures within acceptable parameters while optimizing the return on risk.

Interest rate risk is the risk that the fair value of the future cash flows of a financial instrument will fluctuate because of changes in the market interest rates.

It is management's opinion that the College is not exposed to significant market or interest rate risk arising from its financial instruments.

(c) Liquidity risk

Liquidity risk is the risk that the College will not be able to meet its financial obligations as they become due.

The College manages liquidity risk by continually monitoring actual and forecast cash flows from operations and anticipated investing and financing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to its reputation.

(d) Fair value of financial instruments

Canadian public sector accounting standards define the fair value of a financial instrument as the amount at which the instrument could be exchanged in a current transaction between willing parties. The financial instruments measured at fair value held within each investment are classified according to a hierarchy which includes three levels, reflecting the reliability of the inputs involved in the fair value determination. The different levels are defined as follows:

- Level 1: quoted prices (unadjusted) in active markets for identical assets or liabilities
- Level 2: inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (i.e. as prices) or indirectly (i.e. derived from prices)
- Level 3: inputs for the asset or liability that are not based on observable market data (unobservable inputs).

The College's investments are all considered to be level 1 financial instruments for which the fair value is determined based on quoted prices in active markets. Changes in fair valuation methods or in the availability of market observable inputs may result in a transfer between levels. During the year there was no transfer of securities between the different levels.

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14. COMPARATIVE FIGURES

The comparative revenues and expense have been restated to reflect the netting of internal changes in the amount of \$806,694. There was no impact on the annual surplus, accumulated surplus or statement of financial position.