



INTERNATIONAL STUDENT REFUND AND DEFERRAL PROCEDURES

English Language Programs

The deposit required is equivalent to the estimated tuition and fees for the first semester of your program, as listed on your Conditional Letter of Acceptance. \$5,000 of the deposit is non-refundable and non-transferable except in the following situations:

Revoked Offer

If you have been admitted conditionally based on i.e. IELTS results or high school grades and these results make you ineligible, your offer will be revoked as you have not met the conditions of the offer. A refund of the deposit can be requested by emailing the Registrar registrar@okanagan.bc.ca.

Study Permit Delay

If your study permit is delayed, you may apply to move your deposit, tuition and fees **one time only**. You must notify us by the second Friday after the start of your program (first Friday in May and July terms). If the program is not open for applications in the subsequent term, you may be required to apply and pay another \$100 application fee.

If, after deferring your admission to a subsequent term, you are unable to start in that term, we will refund only tuition and fees paid over and above the \$5,000. You must notify us by the second Friday after the start of your program (first Friday in May and July terms).

Study Permit Denial

If your study permit is denied, we require a copy of the rejection letter. You must notify us by the second Friday after the start of your program (first Friday in May and July terms) to receive a full refund of your deposit and fees with the following exception:

If your study permit application is rejected by IRCC for fraud/alleged fraud or other dishonesty, Okanagan College reserves the right to retain the entire deposit, tuition and fees paid.

Exceptional Circumstances

A refund may be obtained by formal request to the Registrar registrar@okanagan.bc.ca in exceptional circumstances such as for medical or compassionate reasons. You must include supporting documentation.

Changing Programs

If you wish to change programs, requests for a program change will only be accepted in your first term. Okanagan College will begin accepting program change requests on November 15 for the

winter term, March 15 for the summer term and July 15 for the fall term. The balance of tuition and fees may be transferred to the new program. You may be required to apply and pay another \$100 application fee.

Leaving Okanagan College

If you decide you no longer wish to attend Okanagan College before or during your first semester, \$5,000 of the deposit is non-refundable and non-transferable. Any deposit or other monies above \$5,000 is refundable.

If you decide you no longer wish to attend Okanagan College after your first semester and have taken a minimum of three courses or equivalent, any credit balance remaining on your account will be refunded.

Refunds

All refunds are issued to the student on the account regardless of who made the payment.

Refunds are issued to the country of origin of the payment even if the student is now in Canada.

Fees excluded from Refunds

Some fees are excluded from refunds including but not limited to: application fee, housing application fee, homestay placement fee, transfer credit fees, medical insurance payments.

By accepting your offer of admission and paying your deposit, you agree that all terms of the agreement are legal and binding, and agree to the College's decision and interpretation of these terms. Additionally, you authorize Okanagan College to inform Immigration, Refugees and Citizenship Canada (IRCC) and/or Canada Border Services Agency (CBSA) of any information it deems to be important to maintain the integrity of the Canadian Study Permit Program.