



## Accepting an Interac e-transfer from Okanagan College

Okanagan College has partnered with PayMyTuition to process Interac e-transfer payments. Follow the simple steps below to deposit your funds:

1

### REFUND APPROVAL REQUEST

Upon approval of your refund request from Okanagan College, you will receive an email from **PayMyTuition** providing confirmation that we have received your refund request.

2

### PROCESSING OF FUNDS

Next, we will initiate the steps to begin processing your payment request to be paid by **Interac e-Transfer**.

3

### INTERAC NOTIFICATION

Once completed, you will receive an email from Interac stating you have received an e-transfer for this refund.

4

### RETRIEVE ONE TIME PASSCODE FROM [myOkanagan](#)

**PayMyTuition** Please follow the instructions within the email from Interac which will require you to enter a one time use passcode to access your funds so the payment may be deposited. This unique passcode can be found within your [myOkanagan](#) account.

5

### CONFIRMATION AND DEPOSIT

When the passcode is entered for the e-transfer you will then select the bank account you wish to have the funds deposited into and the payment will be complete.



Paymytuition  
POWERED BY MTFX

U.S. & Canada toll free: 1.855.663.6839  
U.S. Local: + 201.209.1939  
Canada Local: + 905.305.9053  
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