# Education Council – Motions Carried
## May 2, 2024

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| **Executive:** R Dupuis, N Fassina, J Goodwin, G Henderson, H Jackman, S Lenci, C Morcom, J Ragsdale |
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| **Registrar's Office:** T Clarke, L Lillies, S Madarasz, L Rozniak, I Wheeler |
| **College Relations:** J Goodwin |
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| **Student Services:** J Coble |
| **OC Students Society:** Presidents, OC Student Union and Vernon Student Association |
| **Education Council:** J Garrett |

Education Council met on May 2, 2024 and approved/recommended the following:

## Academic Courses

**Arts and Foundational Programs**

**New course:**

### 1.    SOCI 234 Sociology of Technology

**Proposal Rationale**

This course is an applied and experiential approach to understanding the social implications of technology. Given the increase in educational technology, it is important that students be able to critically engage with and understand the social implications of a technologically mediated world. By focusing on the affordances of technology as they relate to the construction of knowledge and self, this course provides students with hands-on, experiential learning opportunities. This course is useful for students interested in the computer sciences, for those in the Diploma in Communications, Culture and Journalism Studies, and for those who want a deeper understanding of the roles of technology in society. This course offers students the opportunity to engage in, experience, and build with technology. It is designed to be only offered online for pedagogical reasons. Given that this course takes a constructionist approach to learning and teaching, it starts with the assumption that students can best understand the implications of technology by being immersed in it, in an online learning environment. This course uses and critiques a variety of technological platforms including, but not limited to, LMS platforms, ePortfolios, video, animation, and stop motion programs, and chat/discussion software.

**Revised courses:**

### 1. COMP 011  Composition 011
**Proposal Rationale**

Cleaning up pre-requisites to use correct language for the assessment tool. We are also fixing the contact hours per week to the correct hours of 5 hrs per week, not 80 hours. Also fixing the calendar description to match the outline being used in the classroom.

### 2. MATH 011  Pre-Calculus 11
**Proposal Rationale**

To help with course clarity it was suggested that the Course Titles for MATH 011 be changed from Mathematics 11 to Pre-Calculus 11. This will allow students to easily identify the courses they require as admission requirements or prerequisites when exploring our course offerings on the Okanagan College website. Students often mistake our courses for the Foundations of Math courses that are offered in the highschool. Also added Foundations of Math 11 to the pre-requisites. and updated the calendar description to match the outline. Also fixed contact hours to the correct 7 hrs per week.

### 3. MATH 012  Pre-Calculus12

**Proposal Rationale**

To help with course clarity it was suggested that the Course Titles for MATH 012 be changed from Mathematics 12 to Pre-Calculus 12. This will allow students to easily identify the courses they require as admission requirements or prerequisites when exploring our course offerings on the Okanagan College website. Students often mistake our courses for the Foundations of Math courses that are offered in the highschool. Corrected contact hours from 0, to the actual hours of 6 hrs per week. and cleaned up calendar description to match the actual course outline. Also, just updated the name in the prerequisite section to match what is being changed with the Math 11 course.

### 4. EDCP 012  Education and Career Planning
**Proposal Rationale**

- Changing the Math 70 corequisite to Math 60.
- The weekly hours are being corrected as it is offered 5 hours per week, not 80 hrs.

### 5. CMNS 101  Communication Fundamentals for Animation
**Proposal Rationale**

We are standardizing the titles of our communication service courses to identify the program/discipline for which they are offered.

We are also updating the calendar description to reflect current practice, cleaning up the prereq language, and adding information missing in the previous Kuali form.

### 6. CMNS 113  Technical Communication I for Information Technology
**Proposal Rationale**

We are standardizing the titles of our technical communication service courses to identify the level of the course (I or II) and the program/discipline for which they are offered.

We are also updating the calendar description to reflect current practice, cleaning up the prereq language, and adding information missing in the previous Kuali form.

NOTE: Two course outlines are attached; these represent the two pedagogical approaches to this course. Both are used regularly.

## 7. CMNS 135  Technical Communication I for Civil Engineering Technology

**Proposal Rationale**

We are standardizing the titles of our technical communication service courses to identify the level of the course (I or II) and the program/discipline for which they are offered.

We are also updating the calendar description to reflect current practice, and adding information missing in the previous Kuali form.

## 8. CMNS 136  Technical Communication I for Sustainable Building Technology

**Proposal Rationale**

We are standardizing the titles of our technical communication service courses to identify the level of the course (I or II) and the program/discipline for which they are offered.

We are also updating the calendar description to reflect current practice, cleaning up the prereq and coreq language, and adding information missing in the previous Kuali form.

## 9. CMNS 137  Technical Communication I for Water Engineering Technology

**Proposal Rationale**

We are standardizing the titles of our technical communication service courses to identify the level of the course (I or II) and the program/discipline for which they are offered.

We are also updating the calendar description to reflect current practice, cleaning up the prereq language, and adding information missing in the previous Kuali form.

## 10. CMNS 145  Technical Communication II for Civil Engineering Technology

**Proposal Rationale**

We are standardizing the titles of our technical communication service courses to identify the level of the course (I or II) and the program/discipline for which they are offered.

We are also updating the calendar description to reflect current practice, cleaning up the prereq language, and adding information missing in the previous Kuali form.

## 11. CMNS 201  Career Communication and Strategy for Animation

**Proposal Rationale**

We are standardizing the titles of our communication service courses to identify the program/discipline for which they are offered.

We are also updating the calendar description to reflect current practice, cleaning up the prereq

language, and adding information missing in the previous Kuali form.

**Business**

**New courses:**

### 1. SPM100   Spa Management Fundamentals

**Proposal Rationale**

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this program to develop their ability to meet the needs of this specialized training. Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.

### 2. SPM101   Spa Marketing and Retailing

**Proposal Rationale**

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this program to develop their ability to meet the needs of this specialized training. Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.

### 3. SPM102   Portfolio and Promotions

**Proposal Rationale**

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this program to develop their ability to meet the needs of this specialized training. Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.

### 4. SPM103   Introduction to Self-Employment

**Proposal Rationale**

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this program to develop their ability to meet the needs of this specialized training.

Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.

**Health & Social Development**

**New courses:**

**1. NTE 100   Nail Structure and Growth**

**Proposal Rationale**

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this program to develop their ability to meet the needs of this specialized training.

Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.

**2. NTE 101  Natural Nail Treatments - Manicures and Pedicures**

**Proposal Rationale**

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this program to develop their ability to meet the needs of this specialized training. Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.

**3.  NTE 102   Artificial Nails**

**Proposal Rationale**

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this program to develop their ability to meet the needs of this specialized training. Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.

**4. NTE 103   Introduction to Nail Art**

**Proposal Rationale**

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this

program to develop their ability to meet the needs of this specialized training. Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.

## 5. EST 100   Skin Care and Facials

**Proposal Rationale**

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this program to develop their ability to meet the needs of this specialized training. Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.

## 6. EST 101   Eyelash and Eyebrow Treatments

**Proposal Rationale**

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this program to develop their ability to meet the needs of this specialized training.

Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.

## 7. EST 102   Make-up Foundations

**Proposal Rationale**

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this program to develop their ability to meet the needs of this specialized training.

Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.

## 8. EST 103   Hair Removal Techniques

**Proposal Rationale**

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this program to develop their ability to meet the needs of this specialized training.

Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.

## 9. EST 104    Introduction to Specialty Spa Treatments

**Proposal Rationale**

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this program to develop their ability to meet the needs of this specialized training.

Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.

## 10. EST 105    Introduction to Alternative Esthetic Treatments

**Proposal Rationale**

During consultation and research, subject matter experts identified topics and skills that are critical for working within this field and are foundational to future learning. Internal consultation included OC's Learning and Applied Research Department staff which were instrumental in the mapping and development of this course. Both LAR and Continuing Studies performed industry research and this feedback informed the curriculum and course identities that will best support graduates of this program to develop their ability to meet the needs of this specialized training.

Consultation with numerous spa professionals and instructors informed the topics and learning outcomes. LAR support was provided for the course outline development.


**Science and Technology**

**New courses:**

## 1. ELEN 178    Electricity and Magnetism

**Proposal Rationale**

This course is required as a part of the changes being made to the bridge program from Electronic Engineering Technology at Okanagan College to Electrical Engineering at UBCO. Originally, and for the last 10 years, we have had a one semester bridge between the two programs. At UBCO's request we have moved to a two-semester bridge program at Okanagan College, instead of a one semester bridge. One of the curses that we now need to provide at OC in order to bridge to UBCO, is this course. Without this course we cannot bridge from Electronic Engineering Technology at Okanagan College to Electrical Engineering at UBCO, at all. This course will be a post (Winter) semester short course, Monday to Friday, for two weeks, six hours per day.

## 2. MECH 161    Fluid Power

**Proposal Rationale**

Adjusting order of Fluid Mechanics and Hydraulics courses to ensure the material better matches the math and analysis skills of the students. This change is changing the order of what has been Mech 146 and Mech 235. There are no overall curriculum changes.

### 3. MECH 261   Fluid Mechanics

**Proposal Rationale**

Adjusting order of Fluid Mechanics and Hydraulics courses to ensure the material better matches the math and analysis skills of the students. This change is changing the order of what has been Mech 146 and Mech 235. There are no overall curriculum changes.

## Academic Programs

**Business**

**New program:**

### 1. Spa Operations and Management Micro-credential
**Proposal Rationale**

CS has completed consultation with industry over the past six months. Working with OC's Learning and Applied Research department, this consultation included focus groups, surveys and in-person discussion with a number of spa professionals, salon owners, and alumni. CS determined that the certificate, while still very much respected in the industry, needs a renewal. Currently CS has not scheduled the current ESNT for the fall of 2024 however there is still an interest list growing. The information gathered from the consultation has been synthesized and is attached to this proposal.

In January, Continuing Studies applied for funding through the Ministry of Post Secondary and Future Skills to develop stackable micro-credentials that will work in concert with an existing credential. CS elected to develop stackable micro-credentials in the esthetics programming area. The applications are in review and the funding will be confirmed for successful proponents in March 2024. CS has elected to move into the stackable micro-credentials for this area of programming whether the applications are funded or not. The four stackable micro-credentials planned are outlined in an attachment to this proposal (ESNT Stackable Micro-credential Map).

The Spa Operations and Management Micro-credential is designed to be stacked upon either Esthetics and Spa Therapy and/or Nail Technician micro-credentials. These micro-credentials are in the process of program and course outline design for the CPRC and EdCo process (April-June).

Internally, CS consulted with Education Council to plan out the most effective way forward and it was determined that the four micro-credentials be brought forward individually for the approval process. This micro-credential has been presented to the CS Committee for Programming and Policies - approved in the March 2024 meeting. Lastly, CS consulted with, and garnered support from, the School of Business regarding this micro-credential proposal.

(Refer to Kuali for complete proposal rationale.)

**Health & Social Development**

**New programs:**

### 1. Nail Technician Micro-Credential
**Proposal Rationale**

CS has completed consultation with industry over the past six months. Working with OC's Learning and Applied Research department, this consultation included focus groups, surveys and in-person

discussion with a number of spa professionals, salon owners, and alumni. CS determined that the certificate, while still very much respected in the industry, needs a renewal. Currently CS has not scheduled the current ESNT for the fall of 2024 however there is still an interest list growing. The information gathered from the consultation has been synthesized and is attached to this proposal.

In January, Continuing Studies applied for funding through the Ministry of Post Secondary and Future Skills to develop stackable micro-credentials that will work in concert with an existing credential. CS elected to develop stackable micro-credentials in the esthetics programming area. The applications are in review and the funding will be confirmed for successful proponents in March 2024. CS has elected to move into the stackable micro-credentials for this area of programming whether the applications are funded or not. The four stackable micro-credentials planned are outlined in an attachment to this proposal (ESNT Stackable Micro-credential Map).

The Nail Technician Micro-credential is designed to be stacked upon the Spa Practitioner Foundations Micro-credential (pre-requisite). Additionally, the Esthetics and Spa Therapy and Spa Operations Management micro-credentials are in the process of program and course outline design for the CPRC and EdCo process (April-June).

Internally, CS consulted with Education Council to plan out the most effective way forward and it was determined that the four micro-credentials be brought forward individually for the approval process. This micro-credential has been presented to the CS Committee for Programming and Policies - approved in the March 2024 meeting.

(Refer to Kuali for complete proposal rationale.)

## 2. Esthetics and Spa Therapy Micro-credential

### Proposal Rationale

CS has completed consultation with industry over the past six months. Working with OC's Learning and Applied Research department, this consultation included focus groups, surveys and in-person discussion with a number of spa professionals, salon owners, and alumni. CS determined that the certificate, while still very much respected in the industry, needs a renewal. Currently CS has not scheduled the current ESNT for the fall of 2024 however there is still an interest list growing. The information gathered from the consultation has been synthesized and is attached to this proposal.

In January, Continuing Studies applied for funding through the Ministry of Post Secondary and Future Skills to develop stackable micro-credentials that will work in concert with an existing credential. CS elected to develop stackable micro-credentials in the esthetics programming area. The applications are in review and the funding will be confirmed for successful proponents in March 2024. CS has elected to move into the stackable micro-credentials for this area of programming whether the applications are funded or not. The four stackable micro-credentials planned are outlined in an attachment to this proposal (ESNT Stackable Micro-credential Map).

The Esthetics and Spa Therapy Micro-credential is designed to be stacked upon the Spa Practitioner Foundations Micro-credential (pre-requisite). Additionally, the Nail Technician and Spa Operations Management micro-credentials are in the process of program and course outline design for the CPRC and EdCo process (April-June).

Internally, CS consulted with Education Council to plan out the most effective way forward and it was determined that the four micro-credentials be brought forward individually for the approval process. This micro-credential has been presented to the CS Committee for Programming and Policies - approved in the March 2024 meeting.

(Refer to Kuali for complete proposal rationale.)

**Science and Technology**

**Revised programs:**

**1. Okanagan College to UBC-Okanagan Electronics Engineering Bridge**

**Proposal Rationale**

The 4-month bridge from ELEN to UBCO that currently exists, will no longer be supported by UBCO starting this Fall, 2024. We have worked with UBCO to design an 8-month bridge to take its place, starting in Fall, 2024.

**2. Mechanical Engineering Technology Diploma**

**Proposal Rationale**

Adjusting the order of the Fluid Mechanics course and the Fluid Power course to better accommodate the student math and analytical skills.

## Academic Policies

**1. Program Advisory Committee Policy**

**Proposal Rationale**

Program Advisory Committees (PAC) help to ensure the overall quality and relevancy of courses of study through engagement with and by facilitating relationships with employer groups, community organizations, professional associations, or other relevant individuals.

(Refer to Kuali for complete proposal rationale.)

**2. Credential Policy**

**Proposal Rationale**

The Credential Policy is a new policy for the College and includes sections from Academic Requirements for Program Completion and Graduation policy.

(Refer to Kuali for complete proposal rationale.)