Education Council – Motions Carried
February 1, 2024

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Library: R Janyk
Student Services: J Coble
OC Students Society: Presidents, OC Student Union and Vernon Student Association
Education Council: J Garrett

Education Council met on February 1, 2024 and approved the following:

Academic Courses

Science and Technology

New courses:

1. STAT 203   Introduction to Probability
Proposal Rationale

Due to recent changes to the curriculum for our Associate of Science students transferring to UBC-O, we have decided to create two theoretical introductory courses in statistics. AS students will now require these courses in statistics to satisfy their degree in mathematics, statistics and data science at UBC-O. As such, we propose the following course to best prepare our students entering one of these fields.

2. STAT 205   Introduction to Mathematical Statistics
Proposal Rationale

Due to recent changes to the curriculum for our Associate of Science students transferring to UBC-O, we have decided to create two theoretical introductory courses in statistics. AS students will now require these courses in statistics to satisfy their degree in mathematics, statistics and data science at UBC-O. As such, we propose the following course to best prepare our students entering one of these fields.

Revised course:

1. COSC 118 Networks and Telecommunications I
Proposal Rationale

The Department decided to change the course calendar description to the following:
"Formerly COSC 218. This course introduces the theory of practice of modern telecommunications with an emphasis on the TCP/IP (Transmission Control Protocol/Internet Protocol) stack. The focus will be on how the TCP/IP stack is associated with developing applications that use the Internet."

Arts and Foundational Programs

Revised courses:

1. AEMP 110 Introduction to Audio Engineering
Proposal Rationale

Added LO's and slight change to wording in description. No content or curriculum change.
Update learning outcomes and assessments to align more with current recommendations - Universal Design for Learning (UDL), LAR, Student centered

2. AEMP 111 Hearing and Music
Proposal Rationale

Update learning outcomes and assessments to align more with current recommendations - Universal Design for Learning (UDL), LAR, Student centered
Add software-based music theory and production due to consistent student demand.
Added LO's and slight change to wording in description. No content or curriculum change.

3. AEMP 112 Audio Equipment Repair and Maintenance
Proposal Rationale

Update learning outcomes and assessments to align more with current recommendations - Universal Design for Learning (UDL), LAR, Student centered
Update description title to reflect content better
Decreased hours of module

4. AEMP 113 Signal Flow and Processing
Proposal Rationale

No major changes
Update learning outcomes and assessments to align more with current recommendations - Universal Design for Learning (UDL), LAR, Student centered
Now a prerequisite for AEMP 114-121

5. AEMP 114 Microphone Techniques
Proposal Rationale

Update learning outcomes and assessments to align more with current recommendations - Universal Design for Learning (UDL), LAR, Student centered.
Slight change to wording in description.

No content or curriculum change.
Prerequisite added - AEMP 113

6. AEMP 115   Mixing and Mastering

Proposal Rationale

Update learning outcomes and assessments to align more with current recommendations - Universal Design for Learning (UDL), LAR, Student centered
Update description title to reflect content better
Increased hours
Added streaming and spatial audio content to modernize the program based on industry trends and professional's recommendations.
Add monitoring system calibration for home, stage, and studio systems.
Prerequisite added AEMP 113

7. AEMP 116   Music Business Practices

Proposal Rationale

Update description and title to reflect content better
Update learning outcomes and assessments to align more with current recommendations - Universal Design for Learning (UDL), LAR, Student centered
Add modern monetization elements.

8. AEMP 117   Live Sound Engineering and Event Production

Proposal Rationale

Prerequisite changed to AEMP 113
Update learning outcomes and assessments to align more with current recommendations - Universal Design for Learning (UDL), LAR, Student centered
Update description and title to reflect content better
Increased hours
Include AV technician duties such as event streaming, projectors, varies event technologies and lighting as well as stage management and event needs assessments and
quotes.

9. AEMP 118   Analog Processing and Recording

Proposal Rationale

Changed description to reflect content better
Remove use of analog machine and replace with analog modelled software.
Update learning outcomes and assessments to align more with current recommendations - Universal Design for Learning (UDL), LAR, Student centered
Prerequisite changed to AEMP 113

10. AEMP 119   Electronic Music Production

Proposal Rationale

Update learning outcomes and assessments to align more with current recommendations - Universal Design for Learning (UDL), LAR, Student centered
Update description and title to reflect content better
Moved DJ equipment learning outcome from AEMP 120 to 119
Add more software-based music theory and production due to consistent student demand

Add synthesis and sound design content based on student request and industry recommendations.
Prerequisite changed to AEMP 113

11. AEMP 120   Recording Studio Operation

Proposal Rationale

Update description and title to reflect content better
Update learning outcomes and assessments to align more with current recommendations - Universal Design for Learning (UDL), LAR, Student centered
Prerequisite changes to AEMP 113

12. AEMP 121   Applied Audio Engineering and Production

Proposal Rationale

Update description to reflect content better
Update learning outcomes and assessments to align more with current recommendations - Universal Design for Learning (UDL), LAR, Student centered
Prerequisite changed to AEMP 113

Academic Programs

Science and Technology

Revised program:

1. Okanagan College to UBC-Okanagan Mechanical Engineering Bridge

Proposal Rationale

With the previous agreement expiring, UBCO and OC have been working to re-negotiate a bridge program for our best serve our students. To facilitate program changes at UBCO and reduce the rush and burden on staff and students we have agreed to change the bridge program to a 2 semester which allows the students to transfer directly into third year at UBCO starting in September rather than January.

Arts and Foundational Programs

Revised program:

1. Audio Engineering and Music Production Certificate

Proposal Rationale

Adjust program outcomes to fit industry recommendations to increase employability
Update descriptions and some titles to reflect content better
Update learning outcomes and assessments to align more with current recommendations - Universal Design for Learning (UDL), LAR, Student centered

Increase the hours of the program from 730 to 766 hours
o Add streaming and spatial audio content to modernize the program based on industry trends and professional's recommendations.
o Add more software-based music theory and production due to consistent student demand.
o Add monitoring system calibration for home, stage, and studio systems.

o Add modern monetization elements.
o Include AV technician duties such as event streaming, projectors, varies event technologies and lighting as well as stage management and event needs assessments and quotes.
o Remove use of analog machine and replace with analog modelled software.
o Add synthesis and sound design content based on student request and industry recommendations.
o Moved DJ equipment learning outcome from AEMP 120 to 119
o Tailored content to student and industry recommendations. Content has also been adjusted to stay relevant with current industry needs

Academic Policies

Revised policies:

1. Attendance Policy
Proposal Rationale

The Attendance Policy has been changed as per the directives of the Policy and Procedure Framework Governing Policy. These changes include:

- Putting the policy into the new framework format (Section 6.2 of the Policy and Procedure Framework Governing Policy)
- Including a Policy Statement
- Including a Purpose for the policy
- Developing and including Definitions for the policy
- Adding to the principles stated in the current policy to provide clarity to students and employees on specific standards applicable to attendance.
- Clarifying how attendance requirement will be communicated to students including field trips.
- Clarifying how students are to communicate with instructors regarding absences
- Outlining that participation in a virtual environment is included in attendance/participation
- Clarifying the responsibility of instructors to accommodate attendance issues for students registered with Accessibility Services
- Changing Holy Days to recognized religion and spiritual days
- Expanding the section on student athletes where instructors may be asked to make reasonable accommodations for absences to include College-approved student team competitions/events, or significant student-life opportunities

Attendance Policy - as per Education Council direction:
- Definition of Instructor changed.
- Removed reference to Student-life Opportunities and captured the intent in College-related competitions/event.

2. Educational Decisions Appeal Policy
Proposal Rationale

The Educational Decisions Appeal Policy has been changed as per the directives of the Policy and Procedure Framework Governing Policy. These changes include:

- Broaden the policy to include more educational decision than included under General Appeals on Academic Standing
- Changing the Name to reflect wider range

- Separating policy from procedures - (presented together here for review)
- Putting the policy into the new framework format (Section 6.2 of the Policy and Procedure Framework Governing Policy)
- Including a Purpose for the policy
- Developing and including Definitions for the policy
- Establishing the principles to outlines the range of education matters decisions that can be appealed.
- Include the Procedures as per the directive in the College and Institute Act for Ed Councils.

3. Final Grade Appeal Policy

Proposal Rationale

The Final Grade Appeal Policy has been changed as per the directives of the Policy and Procedure Framework Governing Policy. These changes include:

- Separating policy from procedures
- Putting the policy into the new framework format (Section 6.2 of the Policy and Procedure Framework Governing Policy)
- Including a Policy Statement
- Including a Purpose for the policy
- Including the Scope of the policy
- Developing and including Definitions for the policy
- Adding to the principles stated in the current policy to provide clarity to students and employees on specific standards applicable to Final Grade Appeals.
- Inclusion of a clause outlining the format of an appeal
- Inclusion of clauses regarding Grounds for an appeal
- Inclusion of a clause regarding extenuating circumstances
- Inclusion of a clause on withdrawing appeals
- Inclusion of a clause on the results of an appeal

(*Procedures are tabled to the next ARP meeting.)

4. Program Quality Review and Renewal Policy
Proposal Rationale

The Program Quality Review and Renewal Policy replaces the current Program and Services Standards Policy located under Board Policies on the main policy page. The policy has been changed as per the directives of the Policy and Procedure Framework Governing Policy. This is a significant shift from the existing Program and Services Standards Policy which consultations indicated was not helpful.

Changes in the Program Quality Review and Renewal Policy are many and include:

- Providing a detail policy on how programs are reviewed versus general statements in the original policy
- Putting the policy into the new framework format (Section 6.2 of the Policy and Procedure Framework Governing Policy)
- Reworking new language for most of the policy sections.

- Outlining the full scope of Program Quality Review process in the principles to provide guidance on how reviews are conducted.
- Program and Services Standards Policy is a Board on Advise from Education Council policy.
- Procedures/process for Program Review and Renewal is in a separate document.

5. Indigenous Access Policy

Proposal Rationale

This policy replaces section 6. Aboriginal Admission in the Admissions Policy

The Indigenous Access Policy has been changed as per the directives of the Policy and Procedure Framework Governing Policy. These changes include:

- Separating policy from procedures
- Added Policy statement, purpose, scope and definitions
- Changed percentage of seats saved from 6-10 percent
- Added a 90 day time frame for release of seats
- Changed the waitlist process to put Indigenous students at the top of the waitlist if Indigenous seats are not claimed by the release date (up to the number of reserved seats)
- Included clarity on how Indigenous students with prior learning/experience can approach Deans for flexible admissions opportunities.
- Changed the policy name as per consultations.

6. Final Examinations Policy

Proposal Rationale

The Final Examination Policy has been changed as per the directives of the Policy and Procedure Framework Governing Policy. These changes include:

- Developing Policy Statement, Purpose, Scope and Definitions
- Reorganizing existing policy statements in terms of order
- Adding a principle regarding exam management
- Clarifying out-of-time exam language to line up with Attendance policy