

## Education Council – Motions Carried October 6, 2022

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Education Council met on October 6, 2022 and approved the following:

### Academic Courses

#### Business

##### Revised course:

1. **BUAD 461 Applied Corporate Finance**

##### Proposal Rationale

The finance specialty area did a comprehensive review of this course and success factors for students. Upon review, it was determined that some of the pre-requisites were setting up unnecessary barriers for students to enter the course. As a result, they recommend changes to the existing pre-requisites to simplify the requirements.

Specifically, the current pre-requisites require a modeling class. Upon reflection it was determined that this is helpful, but not actually critical to success in the course. Therefore, prerequisites should go back to a “what do they need” level (which was in place for all years prior to Fall 2021).

##### Impacts to students:

These changes now remove barriers for all finance students and in addition, ensure that accounting students are not inadvertently being prevented from taking this course. These changes increase access without diminishing student learning outcomes.

## **Science & Technology**

### **New course:**

#### **1. DSCI 351 Discrete Structures for Data Science**

#### **Proposal Rationale**

MATH 251 is part of both the PBDMDA and PBDHA programs. However, it has a provincial curriculum which is inflexible. A more targeted course would better serve our students. Therefore, we propose DSCI 351 Discrete Structures for Data Science as an alternative.

## **Academic Programs**

### **Science & Technology**

#### **Revised programs:**

#### **1. Post-Baccalaureate Diploma in Marketing and Data Analytics**

#### **Proposal Rationale**

Changing one of the courses in the program from MATH 251 (which is university transferable and we cannot control the curriculum) to a more focused course (DSCI 351) which is designed for data science.

#### **2. Post-Baccalaureate Diploma in Health Analytics**

#### **Proposal Rationale**

Changing one of the courses in the program from MATH 251 (which is university transferable and we cannot control the curriculum) to a more focused course (DSCI 351) which is designed for data science.

#### **3. Database and Big Data Management**

#### **Proposal Rationale**

To match current trends in industry changing Database System Option to Database and Big Data Management.

## **Academic Schedules**

#### **1. 2023-24 Academic Schedule Adjustment**

#### **Background**

Following discussions, it is proposed to adjust the 2023-24 academic semester schedule, like the approach taken in 2022-23.

#### **Fall 2023**

Applying the academic schedule policy, the Fall 2023 schedule would have the following key dates.

At this time, it is not known if the Sep 30 National Day of Truth and Reconciliation will be observed as a BC provincial/statutory holiday in 2023. Additionally, it has not been confirmed if/how Sep 30 will be observed when the day falls on a weekend. The schedule will include Sep 30 as tentative.

Description/Activity	Applying the policy	Note
Classes begin	Wed, Sep 6	
Statutory Holiday (no classes) - tentative	Fri, Sep 29 OR Mon, Oct 2	If provincially mandated. It has not been confirmed if/how Sep 30 will be observed when the day falls on a weekend
Statutory Holiday (no classes)	Mon, Oct 9	
Statutory Holiday (no classes)	Mon, Nov 13	When Remembrance Day falls on a weekend, statutory holiday observed on the Mon
Last day of classes	Thu, Dec 7	
Final exam period	Mon, Dec 11 – Wed, Dec 20	
Grades due	Sat, Dec 23	
Number of instructional days	65	If Sep 30 not observed on a weekday

An issue for the Fall schedule is the number of instructional Mondays available. Instructional days are summarized below as if there is no replacement for the Sep 30 statutory day. If Sat, Sep 30 statutory is to be observed on a weekday by the province, then one fewer total instructional day AND if replacement is on Fri, Sep 29, then 12 instructional Fridays OR Mon, Oct 2, then 10 instructional Mondays. If there is a choice, it is suggested that it be observed on the Friday not the Monday in 2023.

	Mon	Tue	Wed	Thu	Fri	Total
Fall 2023	11	13	14	14	13	65
Winter 2024	12	13	13	13	12	63

## Winter 2024

Under the policy, If the New Year statutory holiday falls on a Monday, classes will begin on the immediately following Wednesday; otherwise, classes will begin on the immediately following Monday.

In 2024, January 1 is a Monday. The adjustment is to begin classes the next Monday. While the Monday start is a deviation from the policy, it allows for additional time for processing Fall grades, updating academic standing (probation or suspension), pre-requisite dropping, and other start of the semester activities to be completed before the start of classes.

<b>Description/Activity</b>	<b>Applying the policy</b>	<b>Adjustment</b>
Classes begin	Wed, Jan 3	Mon, Jan 8
Statutory Holiday (no classes)	Mon, Feb 19	Mon, Feb 19
Statutory Holiday (no classes)	Fri, Mar 29 & Mon, Apr 1	Fri, Mar 29 & Mon, Apr 1
Last day of classes	Tue, Apr 9	Fri, Apr 12
Final exam period	Fri, Apr 12 – Mon, Apr 22	Tue, Apr 16 – Thu, Apr 25
Grades due	Thu, Apr 25	Mon, Apr 29
Number of instructional days	63	63

**Summer 2024**

If the Winter 2024 adjustment is approved, Summer sessions would begin one week later:

<b>Description/Activity</b>	<b>Applying the policy</b>	<b>Adjustment</b>
Session I Classes begin	Mon, May 6	Mon, May 13
Statutory Holiday (no classes)	Mon, May 20	Mon, May 20
Session I Last day of classes	Fri, Jun 14	Fri, Jun 21
Session I Grades due	Fri, Jun 21	Fri, Jun 28
Session II Classes begin	Tue, Jul 2	Mon, Jul 8
Statutory Holiday (no classes)	Mon, Aug 5	Mon, Aug 5
Session II Last day of classes	Tue, Aug 13	Mon, Aug 16
Session II Grades due	Mon, Aug 19	Fri, Aug 23

**Complete 2023-24 Academic Schedule**

**Fall 2023**

Mon, Sep 4	Statutory Holiday (no classes)
Tue, Sep 5	College-wide orientation day for academic programs
Wed, Sep 6	Classes begin
Fri, Sep 15	Last day to register for a course this term
Fri, Sep 15	Last day to receive a refund of tuition fees for course drop
Fri, Sep 15	Last day to drop a course without a withdrawal being recorded on the student’s record

Fri, Sep 15	Last day to change course registration status from audit to credit
<i>Fri, Sep 29</i> <i>OR</i> <i>Mon, Oct 2</i>	<i>Statutory Holiday (no classes) - if needed; if the BC government recognizes the National Day for Truth and Reconciliation (Sep 30) as an observed statutory holiday if falls on a weekend</i>
Mon, Oct 9	Statutory Holiday (no classes)
Sat, Oct 21 - Mon, Oct 23	Midterm exam period (distance education courses only)
Fri, Oct 27	Last day to withdraw from a course without academic penalty
Fri, Oct 27	Last day to change registration status from credit to audit
Mon, Nov 13	Statutory Holiday (no classes)
Thu, Dec 7	Last day of regularly scheduled classes
Mon, Dec 11 - Wed, Dec 20	Final exam period
Sat, Dec 23	Last day to submit final grades

## Winter 2024

Mon, Jan 8	Classes begin
Fri, Jan 19	Last day to register for a course this term
Fri, Jan 19	Last day to receive a refund of tuition fees for course drop
Fri, Jan 19	Last day to drop a course without a withdrawal being recorded on the student's record
Fri, Jan 19	Last day to change course registration status from audit to credit
Mon, Feb 19	Statutory Holiday (no classes)
Tue, Feb 20 - Fri, Feb 23	Mid-semester study break (no classes, Saturday classes will be held)
TBD	Midterm exam period (distance education courses only)
Fri, Mar 8	Last day to withdraw from a course without academic penalty
Fri, Mar 8	Last day to change registration status from credit to audit
Fri, Mar 29 & Mon, Apr 1	Statutory Holiday (no classes)

Fri, Apr 12	Last day of regularly scheduled classes
Tue, Apr 16 - Thu, Apr 25	Final exam period
Mon, Apr 29	Last day to submit final grades
Mon, Apr 22 - Fri, May 3 (TBC)	End-of-term course(s) for Mechanical Engineering Technology Diploma
Tue, Apr 23 - Fri, May 3 (TBC)	End-of-term course for Water Engineering Technology Diploma Year 1
Wed, Apr 24 - Tue, May 8 (TBC)	End-of-term course(s) for Infrastructure and Computing Technology Diploma Year 1
Wed, Apr 24 - Tue, May 8 (TBC)	End-of-term course(s) for Electronic Engineering Technology Diploma Year 1

### Summer 2024

Mon, May 6	Classes begin for distance education courses
Mon, May 13	Classes begin for Session I courses
Fri, May 17	Last day to register for a Session I course
Fri, May 17	Last day to receive a refund of tuition fees for Session I course drop
Fri, May 17	Last day to drop a Session I course without a withdrawal being recorded on the student's record
Fri, May 17	Last day to change Session I course registration status from audit to credit
Fri, May 17	Last day to register for a distance education course
Fri, May 17	Last day to receive a refund of tuition fees for course drop (distance education course)
Mon, May 20	Statutory holiday (no classes)
Wed, May 29	Last day to withdraw from a Session I course without academic penalty
Wed, May 29	Last day to change registration status for a Session I course from credit to audit
Fri, Jun 21	Last day of regularly scheduled classes for Session I
Sat, Jun 22 - Mon, Jun 24	Midterm exam period (distance education courses)

Tue, Jun 25 - Wed, Jun 26	Final exam period for Session I
Fri, Jun 28	Last day to submit final grades Session I
Fri, Jun 28	Last day to withdraw from a distance education course without academic penalty
Fri, Jun 28	Last day to change course registration status from audit to credit (distance education course)
Mon, Jul 1	Statutory holiday (no classes)
Mon, Jul 8	Classes begin Session II
Fri, Jul 12	Last day to register for a Session II course
Fri, Jul 12	Last day to receive a refund of tuition fees for a Session II course drop
Fri, Jul 12	Last day to drop a Session II course without a withdrawal being recorded on the student's record
Fri, Jul 12	Last day to change Session II course registration status from audit to credit
Fri, Aug 2	Last day to withdraw from a Session II course without academic penalty
Fri, Aug 2	Last day to change registration status for Session II from credit to audit
Mon, Aug 5	Statutory holiday (no classes)
TBD	Final exam period (distance education courses)
Fri, Aug 16	Last day of regularly scheduled classes for Session II
Tue, Aug 20 - Wed, Aug 21	Final exam period for Session II
Fri, Aug 23	Last day to submit final grades Session II

## 2. Fall 2022 Semester Schedule Adjustment

Approved by Operations Committee September 20, 2022

### **Background**

On September 13, 2022, the Prime Minister announced that Monday, September 19, 2022, will be a holiday for federal government employees to mourn Queen Elizabeth II on the day of her state funeral. The B.C. government has also announced that provincial public sector employees should plan to observe

the day as a holiday as well. Accordingly, it is confirmed that Okanagan will be observing the holiday, consistent with other post-secondary institutions in B.C., and with the broader public sector. Okanagan College will suspend instructional activity and be closed on Monday, September 19, 2022.

### **Adjusting the Schedules**

Observing this day will require adjusting the 2022-23 schedules. Following the Academic Semester Scheduling Policy, there are 62 instructional days available in the Fall semester.

Following the process undertaken in Fall 2021 to implement the September 30 closure respecting the National Day for Truth and Reconciliation, options were considered for replacing the Monday, September 19, 2022, classes. After consultation, the preferred option is to extend the Fall semester classes by one day to Wednesday, December 7, if deemed necessary to cover the course content. Courses that would have been scheduled on Monday, September 19 may be rescheduled to Wednesday, December 7.

The Fall semester Final Examination schedule will remain as is – from Thursday, December 8 through Monday, December 19 (excluding Sundays). If a course ends on Monday, December 5 or Tuesday, December 6, there will continue to be, as per policy, at least two days before the scheduled final examination.

### **Duolingo**

1. Education Council approved the acceptance of the online Duolingo to assess applicant/student English language proficiency for applicants going forward.