

Education Council – Motions Carried May 5, 2022

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OC Students Society: Presidents, OC Student Union and Vernon Student Association
Education Council: C Newitt, D Marques

Education Council met on May 5, 2022 and approved the following:

Academic Courses

Science, Technology & Health

New courses:

1. **PNSG 211A Health Promotion A**

Proposal Rationale

This course is required to meet the BC Provincial curriculum recognized by the BCCNM Registry for the Access to Practical Nursing Program. This theory course supports the required learning outcomes necessary for successful completion of the Access to Practical Nursing Semester. This is a pre-requisite course required for advancing to the Semester 3 courses of the Practical Nursing program. Successful completion is required in order to graduate from the Practical Nursing Diploma program.

2. **PNSG 212A Professional Practice A**

Proposal Rationale

This course is required to meet the BC Provincial curriculum recognized by the BCCNM Registry for the Access to Practical Nursing Program. This theory course supports the required learning outcomes necessary for successful completion of the Access to Practical Nursing semester. This is a pre-requisite course required for advancing to the semester 3 courses of the Practical Nursing program. Successful completion is required in order to graduate from the Practical Nursing Diploma program.

3. PNSG 213A Variations in Health A

Proposal Rationale

This course is required to meet the BC Provincial curriculum recognized by the BCCNM Registry for the Access to Practical Nursing Program. This theory course supports the required learning outcomes necessary for successful completion of the Access to Practical Nursing Semester. This is a pre-requisite course required for advancing to the semester 3 courses of the Practical Nursing program. Successful completion is required in order to graduate from the Practical Nursing Diploma program.

4. PNSG 214A Pharmacology A

Proposal Rationale

This course is required to meet the BC Provincial curriculum recognized by the BCCNM Registry for the Access to Practical Nursing Program. This theory course supports the required learning outcomes necessary for successful completion of the Access to Practical Nursing Semester. This is a pre-requisite course required for advancing to the semester 3 courses of the Practical Nursing program. Successful completion is required in order to graduate from the Practical Nursing Diploma program.

5. PNSG 215A Professional Communication A

Proposal Rationale

This course is required to meet the BC Provincial curriculum recognized by the BCCNM Registry for the Access to Practical Nursing Program. This theory course supports the required learning outcomes necessary for successful completion of the Access to Practical Nursing semester. This is a pre-requisite course required for advancing to the semester 3 courses of the Practical Nursing program. Successful completion is required in order to graduate from the Practical Nursing Diploma program.

6. PNSG 216A Integrated Nursing Practice A

Proposal Rationale

This course is required to meet the BC Provincial curriculum recognized by the BCCNM Registry for the Access to Practical Nursing Program. This integrated application course supports the required learning outcomes necessary for successful completion of the Access to Practical Nursing lab skills. This is a pre-requisite course required for advancing to the semester 3 courses of the Practical Nursing program. Successful completion is required in order to graduate from the Practical Nursing Diploma program.

7. PNSG 217A Consolidated Practice Experience A

Proposal Rationale

This Clinical Practice course is required to meet the BC Provincial curriculum recognized by the BCCNM Registry for the Access to Practical Nursing Program. This clinical course supports the required learning outcomes necessary for successful completion of the Access to Practical Nursing semester. This is a pre-requisite course required for advancing to the semester 3 courses of the Practical Nursing program. Successful completion is required in order to graduate from the Practical Nursing Diploma program.

Trades and Apprenticeship

Revised courses:

1. CA 101 Lab Kitchen

Proposal Rationale

The goal of the revision to the existing CA 101 Lab Kitchen course is to decisively act upon feedback received from varying stakeholders including industry partners, the Program Advisory Committee and past students. Recommendations proposed by the External Committee during the September 2015 Tier III review are also included in the redesign.

To achieve these goals the CA101 Lab Kitchen portion will be lengthened from the existing 6 weeks to 15 weeks. This will allow a more realistic timeframe for the student to absorb and practice the crucial fundamental skills that industry has cited as lacking in graduating cohorts.

2. CA 105 Restaurant

Proposal Rationale

The goal of the revision to the existing CA 105 Restaurant is to decisively act upon feedback received from varying stakeholders including industry partners, the Program Advisory Committee and past students. Recommendations proposed by the External Committee during the September 2015 Tier III review are also included in the redesign.

The CA105 Restaurant module will be extended from 6 weeks to 15 weeks with the goal of providing the students with sufficient time to develop their skills through repetition as well as be exposed to the critical concept of local seasonality in menu design and costing.

3. CA 201 PC2 Lab

Proposal Rationale

The goal of the revision to the existing CA 201 PC2 Lab is to decisively act upon feedback received from varying stakeholders including industry partners, the Program Advisory Committee and past students. Recommendations proposed by the External Committee during the September 2015 Tier III review are also included in the redesign.

To achieve these goals the CA201 PC2 Lab Kitchen portion will be lengthened from the existing 5 weeks to 10 weeks. This will allow a more realistic timeframe for the student to successfully explore the complexities of the PC2 curriculum content. The PC2 Restaurant curriculum will be assimilated within the 10 weeks of the PC2 Lab Kitchen.

Business

Revised courses:

1. LSEC 101 Advanced Litigation

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and incorporating these skills into an existing course to allow students to

come in directly from high school. We are also removing hours to match the Vocational Assignable Hours Workload.

2. LSEC 112 Family Law

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and incorporating these skills into an existing course to allow students to come in directly from high school. We are also removing hours to match the Vocational Assignable Hours Workload.

3. LSEC 116 Litigation Legal Office Procedures

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and incorporating these skills to allow students to come in directly from high school.

4. LSEC 120 Personal Injury

Proposal Rationale

Change in course description to eliminate motor vehicle accidents due to the change in no-fault insurance policies.

5. LSEC 141 Advanced Conveyancing

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and incorporating these skills into an existing course to allow students to come in directly from high school. We are also removing hours to match the Vocational Assignable Hours Workload.

6. LSEC 145 Solicitor Legal Office Procedures

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and incorporating these skills to allow students to come in directly from high school.

7. LSEC 152 Corporate Law

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and incorporating these skills into an existing course to allow students to come in directly from high school. We are also removing hours to match the Vocational Assignable Hours Workload.

8. LAA 100 Litigation Procedures I

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and building a course to provide those skills to allow students to come in

directly from high school. This online Legal Administrative Assistant program was an adoption of the BC Campus consortium program. We are now mirroring this online program with our Legal program offered through LSEC in the classroom. Hours have been added to give the students more applied learning.

9. LAA 101 Litigation Procedures II

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and building a course to provide those skills to allow students to come in directly from high school. This online Legal Administrative Assistant program was an adoption of the BC Campus consortium program. We are now mirroring this online program with our Legal program offered through LSEC in the classroom. Hours have been added to give the students more applied learning.

10. LAA 112 Family Litigation Procedures

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and building a course to provide those skills to allow students to come in directly from high school. This online Legal Administrative Assistant program was an adoption of the BC Campus consortium program. We are now mirroring this online program with our Legal program offered through LSEC in the classroom. Hours have been added to give the students more applied learning.

11. LAA 116 Legal Office Procedures

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and building a course to provide those skills to allow students to come in directly from high school. This online Legal Administrative Assistant program was an adoption of the BC Campus consortium program. We are now mirroring this online program with our Legal program offered through LSEC in the classroom. Hours have been added to give the students more applied learning.

12. LAA 120 Personal Injury

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and building a course to provide those skills to allow students to come in directly from high school. This online Legal Administrative Assistant program was an adoption of the BC Campus consortium program. We are now mirroring this online program with our Legal program offered through LSEC in the classroom. Hours have been added to give the students more applied learning.

13. LAA 140 Conveyancing Procedures I

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and building a course to provide those skills to allow students to come in directly from high school. This online Legal Administrative Assistant program was an adoption of the BC Campus consortium program. We are now mirroring this online program with our Legal

program offered through LSEC in the classroom. Hours have been added to give the students more applied learning.

14. LAA 141 Conveyancing Procedures II

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and building a course to provide those skills to allow students to come in directly from high school. This online Legal Administrative Assistant program was an adoption of the BC Campus consortium program. We are now mirroring this online program with our Legal program offered through LSEC in the classroom. Hours have been added to give the students more applied learning.

15. LAA 145 Introduction to the Canadian Legal System

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and building a course to provide those skills to allow students to come in directly from high school. This online Legal Administrative Assistant program was an adoption of the BC Campus consortium program. We are now mirroring this online program with our Legal program offered through LSEC in the classroom. Hours have been added to give the students more applied learning.

16. LAA 152 Corporate Procedures I

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and building a course to provide those skills to allow students to come in directly from high school. This online Legal Administrative Assistant program was an adoption of the BC Campus consortium program. We are now mirroring this online program with our Legal program offered through LSEC in the classroom. Hours have been added to give the students more applied learning.

17. LAA 153 Corporate Procedures II

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and building a course to provide those skills to allow students to come in directly from high school. This online Legal Administrative Assistant program was an adoption of the BC Campus consortium program. We are now mirroring this online program with our Legal program offered through LSEC in the classroom. Hours have been added to give the students more applied learning.

18. LAA 160 Wills and Estates

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and building a course to provide those skills to allow students to come in directly from high school. This online Legal Administrative Assistant program was an adoption of the BC Campus consortium program. We are now mirroring this online program with our Legal program offered through LSEC in the classroom. Hours have been added to give the students more applied learning.

New course:

1. MAA 100 Fundamental Medical Office Skills

Proposal Rationale

This course will teach students fundamental Microsoft Word, Excel, and PowerPoint skills as well as self-management and file management skills required in a medical office. It was developed to eliminate the entrance testing of word processing, computer essentials, and keyboarding so that students may enter from high school.

Academic Programs

Arts and Foundational Programs

Revised programs:

1. Basic Skills Certificate – A

Proposal Rationale

Changing only grad requirements and cleaning up language in other areas. ASE instructors agree that we do not require students to retake courses multiple times. Majority of students do not want to repeat courses; some students have chosen not to graduate rather than take courses multiple times. Having only 3 of 12 courses as requirements allows more choice and flexibility for students.

2. Basic Skills Certificate - B

Proposal Rationale

Changing only grad requirements and cleaning up language in other areas. ASE instructors agree that we do not require students to retake courses multiple times. Majority of students do not want to repeat courses; some students have chosen not to graduate rather than take courses multiple times. Having only 3 of 12 courses as requirements allows more choice and flexibility for students.

3. Advanced Skills Certificate

Proposal Rationale

Changing only grad requirements and cleaning up language in other areas. ASE instructors agree that we do not require students to retake courses multiple times. Majority of students do not want to repeat courses; some students have chosen not to graduate rather than take courses multiple times. Having only 3 of 12 courses as requirements allows more choice and flexibility for students.

Science, Technology & Health

Revised program:

1. Bachelor of Computer Information Systems Degree

Proposal Rationale

We would like to remove the block of ENGL courses from the BCIS requirements. The ENGL courses were used for the BCIS students year-1 in Vernon and Penticton because we didn't have enough CMNS 113 and 123 sections on the campuses. We don't offer BCIS program on campuses anymore. Moreover, we offered a CIS program in Vernon including CMNS 113 and 123 as well.

New program:

1. Access to Practical Nursing Diploma

Proposal Rationale

This Ministry (AEST) funded Access to Practical Nursing (APN) program is designed to build on the Health Care Assistant (HCA) Certificate. Students who complete or hold an HCA Certificate may complete the Access to Practical Nursing (APN) Diploma in 52 weeks rather than the direct entry Practical Nursing program which is 62 weeks. This full-time diploma was initiated in response to the need for recognizing past education, training and work experience of applicants to the Practical Nursing program. If applicants have achieved a certificate in the following programs: (Health Care Assistant (HCA) or Resident Care Attendant (RCA) or a combined Home Support/Resident Care Attendant (HS/RCA) they may be admitted to the access semester of the Access to Practical Nursing program. Upon completion of the access semester courses students can continue to semester three then four Practical Nursing Courses and graduate with the Practical Nursing diploma credential.

Please note: The Access program theory courses will be delivered online with in person labs. Clinical placements will be in the students respective communities.

Trades and Apprenticeship

Revised programs:

1. Culinary Arts Certificate

Proposal Rationale

The goal of the revision to the existing Culinary Arts Certificate program (and Year 1 of the Culinary Arts Management Diploma) is to decisively act upon feedback received from varying stakeholders including industry partners, the Program Advisory Committee and past students. Recommendations proposed by the External Committee during the September 2015 Tier III review are also included in the redesign.

With the goal of providing students with an enhanced learning experience while cultivating the top culinary students in the country, the program revision is a commitment to being truly Learner Centered, Industry Driven and Community Connected. While there is no change to the program curriculum nor learning outcomes as defined by the Industry Training Authority (ITA), this

restructure is focused on how to best support the student learning experience, and authentically highlight the products and producers unique to the Okanagan region.

To achieve these goals the CA101 Lab Kitchen portion will be lengthened from the existing 6 weeks to 15 weeks. This will allow a more realistic timeframe for the student to absorb and practice the crucial fundamental skills that industry has cited as lacking in graduating cohorts.

The 15 weeks of the CA105 Restaurant module provides the student with sufficient time to develop their skills through repetition as well as be exposed to the critical concept of local seasonality in menu design and costing.

While the content of the program has not changed, the assimilation of the curriculum content of the existing 5x6 week kitchen blocks into the proposed 2x15 week terms as well as covering the PC2 Restaurant curriculum within the 10 week PC2 Lab Kitchen negates the need for the Hot Kitchen, Cold Kitchen, Bakery and PC2 Restaurant course numbers.

The Admission Requirement to hold a valid FOODSAFE certificate prior to commencing the Culinary Arts Certificate simply aligns us to the prerequisite of the majority of post secondary institutions.

2. Culinary Management Diploma

Proposal Rationale

The goal of the revision to the existing Culinary Arts Certificate program (and Year 1 of the Culinary Arts Management Diploma) is to decisively act upon feedback received from varying stakeholders including industry partners, the Program Advisory Committee and past students. Recommendations proposed by the External Committee during the September 2015 Tier III review are also included in the redesign.

With the goal of providing students with an enhanced learning experience while cultivating the top culinary students in the country, the program revision is a commitment to being truly Learner Centered, Industry Driven and Community Connected. While there is no change to the program curriculum nor learning outcomes as defined by the Industry Training Authority (ITA), this restructure is focused on how to best support the student learning experience, and authentically highlight the products and producers unique to the Okanagan region.

To achieve these goals the CA101 Lab Kitchen portion will be lengthened from the existing 6 weeks to 15 weeks. This will allow a more realistic timeframe for the student to absorb and practice the crucial fundamental skills that industry has cited as lacking in graduating cohorts.

The 15 weeks of the CA105 Restaurant module provides the student with sufficient time to develop their skills through repetition as well as be exposed to the critical concept of local seasonality in menu design and costing.

The Admission Requirement to hold a valid FOODSAFE certificate prior to commencing the Culinary Arts Certificate simply aligns us to the prerequisite of the majority of post secondary institutions.

Business

Revised programs:

1. Medical Administrative Assistant Certificate

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and building a course to provide those skills to allow students to come in directly from high school.

2. Legal Administrative Assistant Certificate

Proposal Rationale

We are removing the entrance requirements of testing for Keyboarding, Word Processing, and Computer Essentials and incorporating these skills into an existing course to allow students to come in directly from high school. This online Legal Administrative Assistant program was an adoption of the BC Campus consortium program. We are now mirroring this online program with our Legal program offered through LSEC in the classroom. Hours have been added to give the students more applied learning.

Academic Agreement

1. ITUS Micro – Credential Dual Credit Agreement with SD 23 – Central Okanagan (Operations Committee – April 27, 2022)

Education Council approved the ITUS Micro – Credential Dual Credit Agreement with SD 23 – Central Okanagan.