

Education Council – Motions Carried November 4, 2021

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Student Services: J Coble
OC Students Society: Presidents, OC Student Union and Vernon Student Association
Education Council: C Newitt, D Marques

Education Council met on November 4, 2021 and approved the following:

Academic Programs

Business

Revised Programs:

1. Bachelor of Business Administration

Proposal Rationale

As the BUAD Department started to work towards presentation of the EEP to the Ministry for review, it was identified that a few technical changes needed to happen to both the specialty area and the BBA graduation requirements that were missed in the initial proposal. These changes can be considered 'clean-up' or clarification items.

2. Bachelor of Business Administration – Entrepreneurship

Proposal Rationale

As the department started to work towards presentation of the EEP to the Ministry for review, it was identified that a few technical changes needed to happen to both the specialty area and the BBA graduation requirements that were missed in the initial proposal. These changes can be considered 'clean-up' or clarification items.

This document specifically looks at the program changes required for the EEP specialty area only, not specifically for the BBA changes which are captured in a separate submission.

Academic Schedules

1. 2022-23 Academic Schedule Adjustment

Background

Following discussions, it is proposed to adjust the 2022-23 academic semester schedule.

For Fall 2022, the adjustment is to tentatively account for the 30 Sep National Day of Truth and Reconciliation being recognized as a BC provincially mandated statutory holiday with no classes.

For Winter 2023, under the policy, If the New Year statutory holiday falls on a Monday, classes will begin on the immediately following Wednesday; otherwise classes will begin on the immediately following Monday. In 2023, January 1 is a Sunday, so the statutory holiday is Monday. It is proposed to begin classes the next Monday.

Under the policy, Summer classes begin two weeks after the end of the Winter final exam period.

Below are the key days for Fall 2022, Winter 2023, and Summer 2023. The full schedule follows.

Fall 2022

Description/Activity	Applying the policy	Note
Classes begin	Wed, Sep 7	
Statutory Holiday (no classes) - tentative	Fri, Sep 30	If provincially mandated
Statutory Holiday (no classes)	Mon, Oct 10	
Statutory Holiday (no classes)	Fri, Nov 11	
Last day of classes	Tue, Dec 6	
Final exam period	Thu, Dec 8 – Mon, Dec 19	
Grades due	Thu, Dec 22	
Number of instructional days	62	If Sep 30 is statutory holiday

Winter 2023

Description/Activity	Applying the policy	Proposed
Classes begin	Wed, Jan 4	Mon, Jan 9
Statutory Holiday (no classes)	Mon, Feb 20	Mon, Feb 20
Last day of classes	Thu, Apr 6	-
Statutory Holiday (no classes)	Fri, Apr 7 & Mon, Apr 10	Fri, Apr 7 & Mon, Apr 10
Last day of classes	-	Fri, Apr 14
Final exam period	Wed, Apr 12 – Sat, Apr 22	Mon, Apr 17 – Thu, Apr 27
Grades due	Wed, Apr 26	Mon, May 1
Number of instructional days	62	63

Summer 2023

Description/Activity	Policy: 2 weeks after Winter exams	Applying the policy
Session I Classes begin	Mon, May 8	Mon, May 15
Statutory Holiday (no classes)	Mon, May 22	Mon, May 22
Session I Last day of classes	Fri, Jun 16	Fri, Jun 23
Session I Grades due	Mon, Jun 19	Mon, Jun 26
Session II Classes begin	Tue, Jul 4	Mon, Jul 10
Statutory Holiday (no classes)	Mon, Aug 7	Mon, Aug 7
Session II Last day of classes	Mon, Aug 14	Mon, Aug 21
Session II Grades due	Wed, Aug 16	Wed, Aug 23

Complete 2022-23 Academic Schedule

Term/Year	Date	Academic Schedule
Fall/2022	Mon, Sep 5	Statutory Holiday (no classes)
Fall/2022	Tue, Sep 6	College-wide orientation day for academic programs
Fall/2022	Wed, Sep 7	Classes begin
Fall/2022	Fri, Sep 16	Last day to register for a course this term
Fall/2022	Fri, Sep 16	Last day to receive a refund of tuition fees for course drop
Fall/2022	Fri, Sep 16	Last day to drop a course without a withdrawal being recorded on the student's record
Fall/2022	Fri, Sep 16	Last day to change course registration status from audit to credit
Fall/2022	TBD	Last day to process student requests for waiver of medical/dental insurance
Fall/2022	Fri, Sep 30	Statutory Holiday (no classes) -if provincially mandated
Fall/2022	Mon, Oct 10	Statutory Holiday (no classes)
Fall/2022	TBD	Midterm exam period (distance education courses only)
Fall/2022	Fri, Oct 28	Last day to withdraw from a course without academic penalty
Fall/2022	Fri, Oct 28	Last day to change registration status from credit to audit
Fall/2022	Fri, Nov 11	Statutory Holiday (no classes)
Fall/2022	Tue, Dec 6	Last day of regularly scheduled classes for academic programs
Fall/2022	Thu, Dec 8 - Mon, Dec 19	Final exam period
Fall/2022	Thu, Dec 22	Last day to submit final grades
Winter/2023	Mon, Jan 9	Classes begin
Winter/2023	Fri, Jan 20	Last day to register for a course this term
Winter/2023	Fri, Jan 20	Last day to receive a refund of tuition fees for course drop
Winter/2023	Fri, Jan 20	Last day to drop a course without a withdrawal being recorded on the student's record
Winter/2023	Fri, Jan 20	Last day to change course registration status from audit to credit

Winter/2023	TBD	Last day to process student requests for waiver of medical/dental insurance
Winter/2023	Mon, Feb 20	Statutory Holiday (no classes)
Winter/2023	Tue, Feb 21 - Fri, Feb 24	Mid-semester study break (no classes, Saturday classes will be held)
Winter/2023	TBD	Midterm exam period (distance education courses only)
Winter/2023	Fri, Mar 10	Last day to withdraw from a course without academic penalty
Winter/2023	Fri, Mar 10	Last day to change registration status from credit to audit
Winter/2023	Fri, Apr 7 & Mon, Apr 10	Statutory Holiday (no classes)
Winter/2023	Fri, Apr 14	Last day of regularly scheduled classes for academic programs
Winter/2023	Mon, Apr 17 - Thu, Apr 27	Final exam period
Winter/2023	Mon, May 1	Last day to submit final grades
Winter/2023	Mon, Apr 24 - Fri, May 5	End-of-term course(s) for Mechanical Engineering Technology Diploma
Winter/2023	Tue, Apr 25 - Fri, May 5	End-of-term course for Water Engineering Technology Diploma Year 1
Winter/2023	Wed, Apr 26 - Tue, May 9	End-of-term course(s) for Infrastructure and Computing Technology Diploma Year 1
Winter/2023	Wed, Apr 26 - Tue, May 9	End-of-term course(s) for Electronic Engineering Technology Diploma Year 1
Winter/2023	Mon, May 22	Statutory Holiday (no classes)
Summer/2023	Mon, May 8	Classes begin for distance education courses
Summer/2023	Mon, May 15	Classes begin for Session I courses
Summer/2023	Fri, May 19	Last day to register for a Session I course
Summer/2023	Fri, May 19	Last day to receive a refund of tuition fees for Session I course drop
Summer/2023	Fri, May 19	Last day to drop a Session I course without a withdrawal being recorded on the student's record
Summer/2023	Fri, May 19	Last day to change Session I course registration status from audit to credit
Summer/2023	Fri, May 19	Last day to register for a distance education course
Summer/2023	Fri, May 19	Last day to receive a refund of tuition fees for course drop (distance education course)
Summer/2023	Mon, May 22	Statutory holiday (no classes)
Summer/2023	Fri, Jun 9	Last day to withdraw from a Session I course without academic penalty
Summer/2023	Fri, Jun 9	Last day to change registration status for a Session I course from credit to audit
Summer/2023	Fri, Jun 23	Last day of regularly scheduled classes for Session I
Summer/2023	Mon, Jun 26	Last day to submit final grades Session I
Summer/2023	TBD	Midterm exam period (distance education courses)
Summer/2023	Fri, Jun 30	Last day to withdraw from a distance education course without academic penalty
Summer/2023	Fri, Jun 30	Last day to change course registration status from audit to credit (distance education course)

Summer/2023	Mon, Jul 3	Statutory holiday (no classes)
Summer/2023	Mon, Jul 10	Classes begin Session II
Summer/2023	Fri, Jul 14	Last day to register for a Session II course
Summer/2023	Fri, Jul 14	Last day to receive a refund of tuition fees for a Session II course drop
Summer/2023	Fri, Jul 14	Last day to drop a Session II course without a withdrawal being recorded on the student's record
Summer/2023	Fri, Jul 14	Last day to change Session II course registration status from audit to credit
Summer/2023	Fri, Aug 4	Last day to withdraw from a Session II course without academic penalty
Summer/2023	Fri, Aug 4	Last day to change registration status for Session II from credit to audit
Summer/2023	Mon, Aug 7	Statutory holiday (no classes)
Summer/2023	TBD	Final exam period (distance education courses)
Summer/2023	Mon, Aug 21	Last day of regularly scheduled classes for Session II
Summer/2023	Wed, Aug 23	Last day to submit final grades Session II

2. Pharmacy Technician Certificate

Kelowna

2022

January 4	Classes start
February 21	Family Day (no classes)
April 15 – 18	Easter (no classes)
May 23	Victoria Day (no classes)
July 1	Canada Day (no classes)
July 4	Classes end
July 6	Earliest start date for Hospital and Community practica
December 23	Last day to complete Hospital and Community practica

Academic Policy

- Education Council approved the **Involuntary Withdrawal Policy** as presented.