



# Business Administration

Course Number:	<b>BUAD 339</b>
Course Title:	<b>Selected Topics Management: Peer Leadership</b>
Credits:	3
Calendar Description:	Learners will critique their experiences influencing, persuading and leading their peers. Using a leadership roundtable format, and experiential learning model, learners will evaluate their motivation to become positive influences within their educational environment and communities and reflect on their leadership abilities to affect positive change.
Semester and Year:	<b>WINTER 2019</b>
Prerequisite(s):	Third year standing
Co-requisite(s):	No
Prerequisite to:	
Final Exam:	Yes
Hours per week:	3
Graduation Requirement:	BBA, Management Specialty Area – Elective
Substitutable Courses:	
Transfer Credit:	
Special Notes:	Students can receive credit for BUAD339 Selected Topics: Management twice as long the special topic is different in the second iteration from the first.
Originally Developed:	April 2017
EDCO Approval:	NA
Chair's Approval:	<i>D. Spauling</i>



**Professor**

Name	Phone number	Office	Email
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**COURSE DESCRIPTION:**

Leadership is influence. To have influence students must be able to lead their peers. To lead their peers, students must understand the value and importance of their actions. The aim of this course is to develop an engaging learning environment that is student driven and collaborative, which builds self-esteem and connects emerging leaders to each other in a positive way. This course is targeted to students who have current or previous experience in a significant leadership activity and are committed to their own personal development. A high commitment to their leadership role is evident, as students will gain feedback and have the opportunity in a supportive environment to assess their capacity to lead.

As a group, students come together weekly to examine and reflect on their leadership experiences. Using a leadership roundtable format, students will discuss topics such as values, emotional intelligence, motivation, work engagement and culture, health and well-being, persuasive communication and leadership potential. Throughout the duration of the course, students continually reflect on their leadership development, and analyse and provide feedback for their peer group's growth. The goal of this course is for students to develop the capabilities to challenge norms and biases, think critically and inspire others to act through being an influential role models to their peers

**Learning Outcomes**

Upon completion of this course students will be able to:

- Analyse their past leadership experience
- Critique current leadership practices
- Develop a coherent and relevant leadership philosophy to guide their future leadership behaviour
- Evaluate their values, decision-making, motivation and communication in the context of peer leadership and team building
- Assess the leadership potential in others
- Complete a leadership portfolio that highlights their skills, attitude and vision for how to lead.

**Course Objectives**

This course will cover the following content:

- Motivation;
- Stress and Well-being;
- Values;
- Emotional Intelligence;
- Authentic Leadership;
- Personality Assessment;
- Persuasive Communication;
- Servant Leadership; and
- Work Engagement and Culture.

**Evaluation Procedure**

<b>Individual Evaluation</b>	
Reflection Log	10%
Peer Leadership RoundTable Facilitation	15%
RoundTable Peer Feedback	15%
Course Exam	25%
Leadership Portfolio	25%
Portfolio Stakeholder Presentation	10%
<b>Total</b>	<b>100%</b>

**Required Texts/Resources**

MacRae, I., and Furnham, A. (2017). Motivation and Performance: A Guide to Motivating a Diverse Workforce. London, United Kingdom: Kogan Page Limited.

Bundled with the text are three leadership assessments: High Potential Trait Indicator (HPTI), Trait Emotional Intelligence Questionnaire (TEIQue) and Work Values Questionnaire.

Additional readings will be posted on Moodle for completion throughout the term

**Notes**

- Penalty for late assignments will be 10% per calendar day.
- Guest Speakers will augment lectures.

## Course Schedule

Date		Topics & Deliverables	Materials
Dates:		<b>Bold</b> indicates a deliverable due	Chapter =Course Text (Motivation & Performance)
Jan	7-11	Overview of Course and Expectations Introduction to Peer Leadership	Chapters 1-2
Jan	14-18	Authentic and Servant Leadership: <i>Guest speaker: Chery Molenaar</i>	See Moodle for materials
Jan	21-25	<b>Leadership RoundTable:</b> Assessment Instructions	Chapters 3-5
Jan Feb	28- 1	HPTI and Leadership Development <i>Guest Speaker: Dave MacLean</i> <b>Strategy Session Debrief and Peer Feedback Due</b>	See Moodle for materials Reflection 1
Feb	4-8	Assessment Debrief (HPTI, TEIQue, Work Values) <i>Guest Speaker: Heather Stewart</i> <b>Mandatory class attendance</b> <b>Reflection Log Part 1 Due</b>	See professor for assessment instructions
Feb	11-15	<b>Leadership RoundTable</b>	Chapters 6-8
Feb	18-22	Family Day & Reading Break	No classes
Feb Mar	25- 1	Culture and Values <i>Guest speaker: Chery Molenaar</i> <b>Strategy Session Debrief and Peer Feedback Due</b>	Chapter 10
Mar	4-8	Remote Work: How organizations can support and lead location independent workers <i>Guest Speaker: Roberta Sawatzky</i>	See Moodle for materials
Mar	11-15	<b>Leadership RoundTable</b> <b>Reflection Log Part 2 Due</b>	Chapters 9-11
Mar	18-22	<b>Leadership RoundTable</b> <b>Strategy Session Debrief and Peer Feedback Due</b>	Chapters 11-14
Mar	25-29	Exam Review, Portfolio Preparation <b>Strategy Session Debrief and Peer Feedback Due</b>	
Apr	1-5	<b>Course Exam</b>	
Apr	8-12	<b>Portfolio Presentations</b>	See professor for instructions
		<b>Leadership Portfolios due Tuesday, April 16 at 12 noon</b>	No final exam in class

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**SKILLS ACROSS THE BUSINESS CURRICULUM**

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The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

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**STUDENT CONDUCT AND ACADEMIC HONESTY**

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**What is the Disruption of Instructional Activities?**

At Okanagan College (OC), disruption of instructional activities includes student “conduct which interferes with examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study facilities of OC”, as well as conduct that leads to property damage, assault, discrimination, harassment and fraud. Penalties for disruption of instructional activities include a range of sanctions from a warning and/or a failing grade on an assignment, examination or course to suspension from OC.

**What is Cheating?**

“Cheating includes but is not limited to dishonest or attempted dishonest conduct during tests or examinations in which the use is made of books, notes, diagrams or other aids excluding those authorized by the examiner. It includes communicating with others for the purpose of obtaining information, copying from the work of others and purposely exposing or conveying information to other students who are taking the test or examination.”

Students must submit independently written work. Students may not write joint or collaborative assignments with other students unless the instructor approves it in advance as a group/team project. Students who share their work with other students are equally involved in cheating.

**What is Plagiarism?**

Plagiarism is defined as “the presentation of another person’s work or ideas without proper or complete acknowledgement.” It is the serious academic offence of reproducing someone else’s work, including words, ideas and media, without permission for course credit towards a certificate, diploma, degree and/or professional designation. The defining characteristic is that the work is not yours.

“Intentional plagiarism is the deliberate presentation of another’s work or ideas as one’s own.” Intentional plagiarism can be a copy of material from a journal article, a book chapter, data from the Internet, another student, work submitted for credit in another course or from other sources.

“Unintentional plagiarism is the inadvertent presentation of another’s work or ideas without proper acknowledgement because of poor or inadequate practices. Unintentional plagiarism is a failure of scholarship; intentional plagiarism is an act of deceit.”

**What are the Students’ Responsibilities to Avoid Plagiarism?**

Students have a responsibility to read the OC Plagiarism Policy and Procedures outlined in the OC calendar, which is available in online format [www.okanagan.bc.ca](http://www.okanagan.bc.ca). Students must acknowledge the sources of information used on all their assignments. This usually involves putting the authors’ name and the year of publication in parentheses after the sentence in which you used the material, then at the end of your paper, writing out the complete references in a Reference section.

“Students are responsible for learning and applying the proper scholarly practices for acknowledging the work and ideas of others. Students who are unsure of what constitutes plagiarism should refer to the UBC publication “*Plagiarism Avoided; Taking Responsibility for your Work*”. This guide is available in OC bookstores and libraries.

Students are expected to understand research and writing techniques and documentation styles. The Okanagan School of Business requires the use of the APA or MLA style, but suggests that students cite references using the APA guidelines (see Publication Manual of the American Psychological Association, 6<sup>th</sup> edition (2009)). A copy of the APA manual is available in the reference section and also available for circulation from OC libraries. The library website has access to these two major citing styles.

**What are the Penalties for Plagiarism and Cheating?**

The Okanagan School of Business does not tolerate plagiarism or cheating. All professors actively check for plagiarism and cheating and the Okanagan School of Business subscribes to an electronic plagiarism detection service. All incidents of plagiarism or cheating are reported and result in a formal letter of reprimand outlining the nature of the infraction, the evidence and the penalty. The Dean of the Okanagan School of Business and the Registrar record and monitor all instances of plagiarism and cheating. Penalties for plagiarism and cheating reflect the seriousness and circumstances of the offence and the range of penalties includes suspension from OC.