




# Business Administration

Course Number:	<b>BUAD 335</b>
Course Title:	<b>ELECTRONIC COMMERCE</b>
Credits:	3
Calendar Description:	This course focuses on the recent growth of buying and selling goods and services over the Internet. It will examine Internet technology relevant to areas of existing marketing knowledge. A framework for understanding internet marketing and associated business models, online marketing possibilities, and implementation issues are covered. <i>(also offered by Distance Education)</i>
Semester and Year:	<b>WINTER 2019</b>
Prerequisite(s):	BUAD 200 and COSC 119 or BUAD 128 and BUAD 200 and minimum third-year standing
Corequisite(s):	No
Prerequisite to:	No
Final Exam:	Yes
Hours per week:	3
Graduation Requirement:	Elective – BBA, Marketing option
Substitutable Courses:	No
Transfer Credit:	
Special Notes:	
Development Date:	November 2012
Revision Date:	November 2013
Chair's Approval:	

**Professors**

<b>Name</b>	<b>Phone number</b>	<b>Office</b>	<b>Email</b>
<b><i>Pam Nelson</i></b> <b><i>Course Captain</i></b>	<b>250-762-5445</b> <b>ext. 4177</b>	<b>K: C274</b>	<b>pnelson@okanagan.bc.ca</b>

**Learning Outcomes**

Upon completion of this course students will be able to

- discuss the current realities and potential for electronic commerce.
- describe the major business strategies for e-commerce including e-commerce business models and transaction-based websites.
- describe the current legal and ethical issues surrounding e-commerce.
- create a basic website prototype utilizing professional website development tools.

**Course Objectives**

This course will cover the following content:

*\* Please refer to the Course Schedule and Moodle for weekly topics and course objectives*

**Evaluation Procedure**

Term Work & Web Labs	15%
Term Project	30%
Mid-term Exam	20%
Final Exam: - Lecture Content (20%) - Web Development (15%)	35%
Total	100%

**Notes*****Term Work***

This grade is based on work completed during web development labs and other individual activities. These additional activities may include quizzes, papers, forum posts, study journals, blogs, presentations, current events, and other relevant work.

***Web Development Labs***

Web Development lab activities will be performed and graded in-class. If a student misses a lab, the assigned work will be accepted for grading in the following week's class, but no later.

***Term Project***

Unless there is both a valid reason and prior approval from your instructor, late submission for the term project parts (other than the presentation, which must be attended in-person) will be penalized as follows:

- Submissions turned in late on the due date will lose 10% immediately.
- Submissions then lose an additional 20% per day (24-hour period from the due date/time). After five days, the submission will not be graded, nor feedback provided.

**Required Texts/Resources**

Gary Schneider, Electronic Commerce, 12th Ed., Course Technology, 2017  
- ISBN: 978-1-305-86781-9

**Software:**

Various software products will be used in the college computer labs. Although you may bring in your own computer to complete the assignments and exercises, the college or instructor cannot be held liable for any computer problems, malware, or viruses that may result from these lab activities. Your computer must also have a good connection to the Internet.

**USB Drive:**

An empty USB thumb drive may be required to complete the web development in-class lab activities. Bring this USB drive with you to all labs. (Note: USB 3.0 drives are preferable.)

## Course Schedule:

Date		Topic	Textbook
<b>Week of:</b>		Monday, January 7 - Classes Start Monday, February 18 – Family Day (no classes) Tuesday, February 19 - Friday, February 22 – Reading Week (no classes) Tuesday, April 12 – Last Day of Regular Classes Friday, April 19 – Monday, April 22 – Easter (no classes)	
1	Jan 7	Course Introduction Introduction to Electronic Commerce <i>Web Development Lab #1: Setting Up a Web Server</i>	Ch 01
2	Jan 14	Technology Infrastructure <i>Web Development Lab #2: Building Pages with HTML</i>	Ch 02
3	Jan 21	Selling on the Web <i>Web Development Lab #3: Formatting Pages with CSS</i>	Ch 03
4	Jan 28	Marketing on the Web <i>Web Development Lab #4: CSS for Layouts &amp; Menus</i>	Ch 04
5	Feb 4	B-to-B Activities <i>Web Development Lab #5: Customizing HTML &amp; CSS</i>	Ch 05
6	Feb 11	Social Networking, m-Commerce, & Auctions <i>Web Development Lab #6: PHP and Markdown Basics</i>	Ch 06
7	Feb 18	<b>READING WEEK – NO CLASSES</b>	
8	Feb 25	<b>Mid-Term Exam</b> <i>Web Development Lab #7: Content Management Systems</i>	
9	Mar 4	Managing Electronic Commerce Implementations <i>Web Development Lab #8: Introduction to WordPress</i>	Ch 12
10	Mar 11	The Environment of Electronic Commerce <i>Web Development Lab #9: Customizing WordPress</i>	Ch 07
11	Mar 18	Electronic Commerce Web Servers, Hardware, & Software <i>Web Development Lab #10: Using Themes &amp; Plugins</i>	Ch 08 & 09
12	Mar 25	Electronic Commerce Security <i>Web Development: Project</i>	Ch 10
13	Apr 1	Payment Systems for Electronic Commerce <i>Web Development: Project</i>	Ch 11
14	Apr 8	<b>Project Presentations</b> <i>Final Exam Review</i>	
<b>Apr</b>	<b>15-29</b>	<b>Final Exam Period</b>	

\*\* Please see Moodle for assignment due dates and other scheduled activities.

## **SKILLS ACROSS THE BUSINESS CURRICULUM**

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The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

## **STUDENT CONDUCT AND ACADEMIC HONESTY**

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### **What is the Disruption of Instructional Activities?**

At Okanagan College (OC), disruption of instructional activities includes student “conduct which interferes with examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study facilities of OC”, as well as conduct that leads to property damage, assault, discrimination, harassment and fraud. Penalties for disruption of instructional activities include a range of sanctions from a warning and/or a failing grade on an assignment, examination or course to suspension from OC.

### **What is Cheating?**

“Cheating includes but is not limited to dishonest or attempted dishonest conduct during tests or examinations in which the use is made of books, notes, diagrams or other aids excluding those authorized by the examiner. It includes communicating with others for the purpose of obtaining information, copying from the work of others and purposely exposing or conveying information to other students who are taking the test or examination.”

Students must submit independently written work. Students may not write joint or collaborative assignments with other students unless the instructor approves it in advance as a group/team project. Students who share their work with other students are equally involved in cheating.

### **What is Plagiarism?**

Plagiarism is defined as “the presentation of another person’s work or ideas without proper or complete acknowledgement.” It is the serious academic offence of reproducing someone else’s work, including words, ideas and media, without permission for course credit towards a certificate, diploma, degree and/or professional designation. The defining characteristic is that the work is not yours.

“Intentional plagiarism is the deliberate presentation of another’s work or ideas as one’s own.” Intentional plagiarism can be a copy of material from a journal article, a book chapter, data from the Internet, another student, work submitted for credit in another course or from other sources.

“Unintentional plagiarism is the inadvertent presentation of another’s work or ideas without proper acknowledgement because of poor or inadequate practices. Unintentional plagiarism is a failure of scholarship; intentional plagiarism is an act of deceit.”

### **What are the Students’ Responsibilities to Avoid Plagiarism?**

Students have a responsibility to read the OC Plagiarism Policy and Procedures outlined in the OC calendar, which is available in online format [www.okanagan.bc.ca](http://www.okanagan.bc.ca). Students must acknowledge the sources of information used on all their assignments. This usually involves putting the authors’ name and the year of publication in parentheses after the sentence in which you used the material, then at the end of your paper, writing out the complete references in a Reference section.

“Students are responsible for learning and applying the proper scholarly practices for acknowledging the work and ideas of others. Students who are unsure of what constitutes plagiarism should refer to the UBC publication “*Plagiarism Avoided; Taking Responsibility for your Work*”. This guide is available in OC bookstores and libraries.

Students are expected to understand research and writing techniques and documentation styles. The Okanagan School of Business requires the use of the APA or MLA style, but suggests that students cite references using the APA guidelines (see Publication Manual of the American Psychological Association, 6<sup>th</sup> edition (2009)). A copy of the APA manual is available in the reference section and also available for circulation from OC libraries. The library website has access to these two major citing styles.

### **What are the Penalties for Plagiarism and Cheating?**

The Okanagan School of Business does not tolerate plagiarism or cheating. All professors actively check for plagiarism and cheating and the Okanagan School of Business subscribes to an electronic plagiarism detection service. All incidents of plagiarism or cheating are reported and result in a formal letter of reprimand outlining the nature of the infraction, the evidence and the penalty. The Dean of the Okanagan School of Business and the Registrar record and monitor all instances of plagiarism and cheating. Penalties for plagiarism and cheating reflect the seriousness and circumstances of the offence and the range of penalties includes suspension from OC.