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December 5, 2019

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Arts and Foundational Programs

MATH 084 – 80 hours   Mathematics 084
Course revision:
- **Calendar description**
- **Content**

Rationale:
Superior distribution of academic material in Math 084 and Math 085.
Calendar description:
Existing:
This course covers the topics of operations with real numbers, ratio and proportion, percents, SI units (metric system), rational numbers, powers, radicals, first degree equations and formulas.
Proposed:
This course refreshes basic numerical skills and prepares students for further studies in algebra. Topics include operations with real numbers, SI measurement (optional), polynomials, graphing and interpreting linear equations, systems of linear equations, first-degree equations and inequalities.
Content:
Graphing and interpreting linear equations, systems of linear equations is being moved from Math 085 to Math 084.
Implementation date: September 2019
Cost: N/A

MATH 085 – 80 hours   Mathematics 085
Course revision:
- **Calendar description**
- **Content**

Rationale:
Superior distribution of academic material in Math 084 and Math 085.

Calendar description:
Existing:
This course prepares students for further study in algebra. Topics include polynomials, factoring, graphing and interpreting linear equations, systems of linear equations, fractional expressions and equations, radical expressions and equations, quadratic equations and trigonometry.

Proposed:
This course prepares students for further study in algebra. Topics include factoring polynomials, rational expressions and equations, radical expressions and equations, quadratic equations, and trigonometry.

Content:
Graphing and interpreting linear equations, systems of linear equations is being moved from Math 085 to Math 084.

Implementation date: September 2019
Cost: N/A

Continuing Studies

Bookkeeping Certificate
Program revision:
- **Admission requirements**

Rationale:
This program revision is to update the admission requirements. Consultation with the instructor, Brenda Ridgeley, has determined that OADM 140 is now OADM 143 and OADO 140 and 141 are no longer offered.

Admission requirements:

Existing	Proposed
− BUAD 111 or OADO 140 and 141 or OADM 140 or BAC 11 and 12 or a minimum grade of 73% in Accounting 12 or equivalent. − A minimum grade of 60% in Okanagan College's Continuing Studies Computer Fundamentals or the Okanagan College's Continuing Studies Computer Fundamentals challenge test.	− BUAD 111 or OADM 143 or BAC 11 and 12 or a minimum grade of 73% in Accounting 12 or equivalent. − A minimum grade of 60% in Okanagan College's Continuing Studies Computer Fundamentals or the Okanagan College's Continuing Studies Computer Fundamentals challenge test.

Implementation date: April 2020
Cost: N/A

Business

Accounting/Bookkeeping Certificate
Program revision:
- **Revision of courses**

Rationale:
Housekeeping of prerequisites of all courses within the program.
Revision of courses:
OADM 169A, OADM 181, OADM 143, OADM 144, OADM 156, OADM 183
Implementation date: January 2020
Cost: N/A

Administrative Assistant Certificate
Program revision:
- **Revision of courses**

Rationale:
Housekeeping of prerequisites of all courses within the program.
Revision of courses:
OADM 136, OADM 165, OADM 169A, OADM 181, OADM 129, OADM 143, OADM 171
Implementation date: January 2020
Cost: N/A

Office Assistant Certificate
Program revision:
- **Revision of courses**

Rationale:
Housekeeping of prerequisites of all courses within the program.
Revision of courses:
OADM 136, OADM 165, OADM 169A, OADM 181
Implementation date: January 2020
Cost: N/A

BUAD 283 – 3 – 3   **Management Information Systems**
Course revision:
- **Prerequisites**
- **Hours**

Rationale:
There two changes in this proposal:
#1. Change in contact hours.
Rationale for the change in contact hours is to align with current direction of the course. Several years ago, the content for BUAD 283 was modified to ensure that we were instructing current practice but also to meet the requirements for CPA program (as this is a required course for the Accounting students wanting to transfer straight into CPA). In order to facilitate these changes, the course delivery also changed to a more integrated model. Students no longer have lab time where they are just given time to work on assignments. Instead the class time is instruction punctuated by applied learning.
#2. Change in Prerequisites
The current prerequisite for BUAD 283 is BUAD 128 Computer Applications.
The proposed change is to expand the prerequisites to BUAD 128 Computer Applications OR admission in the Post-Baccalaureate in Marketing & Data Analytics. In order to be successful in BUAD 283, students need to have a solid understanding of Excel, which is commonly learned in BUAD 128. For the students who are enrolled in the Post-Baccalaureate Diploma in Marketing and Data Analytics, in addition to their skill set

when entering the program, they are learning Excel functionality in DSCI 110 Mathematical Computation and various other courses prior to taking BUAD 283 in their third semester.

Prerequisites:

Existing	Proposed
BUAD 128	BUAD 128 OR admission to the Post – Baccalaureate in Marketing and Data Analytics program

Hours:

	Existing	Proposed
Lecture	2	3
Lab	1	0

Implementation date:
Cost: N/A

BUAD 315 – 3 – 3   **Management Science**
Course revision:

- **Prerequisites**

Rationale:

The current prerequisite for BUAD 315 is STAT 121 or STAT 124 and third year standing. The proposed change is to expand the prerequisites to include "or the admission to the Post-Baccalaureate in Marketing & Data Analytics".

For BUAD 315, students need a basic statistical background (STAT 121 or 124) and 3rd year standing. In the Post-Baccalaureate the students pre-existing degree will address the 3rd year standing but students in this program won't be taking STAT 121 or 124 as part of their program, as they will be covering off these topics in more rigor in other courses.

Based on the current program outline, the students taking 315 under the Post-Baccalaureate program will have taken (at a minimum) STAT 230, likely STAT 240 and concurrently taking STAT 310. STAT 230 as a stand-alone course is similar to STAT 124 but with additional topic coverage (ie, all the same material plus additional material covered from a calculus perspective rather than from a discreet statistics perspective). By taking STAT 230 in the first semester, a student in the Post-Baccalaureate in Marketing & Data Analytics will have met the learning outcomes of STAT 124 that would support their success in BUAD 315.

Prerequisites:

Existing	Proposed
· STAT 124 or STAT 121 · third-year standing	· STAT 124 or STAT 121 or STAT 230 · third-year standing or admission into the Post - Baccalaureate Diploma in Marketing and Data Analytics

Implementation date: January 2020
Cost: N/A

BUAD 336 – 3 – 3   **Services Design**
Course revision:

- **Prerequisites**

Rationale:

The prerequisite of a minimum grade of 60% in either BUAD 200 Digital Marketing or BUAD 210 Introduction to Marketing Research in addition to BUAD 176 Professional Sales is suggested to ensure students are fully prepared for the community based component of this course. Past experience has shown success in BUAD 336 is dependent on the strong marketing skills and interpersonal skills developed in BUAD 200 or BUAD 210 and the foundational material in BUAD 176. Implementing the increased prerequisites will support student success in BUAD 336.

Prerequisites:

Existing	Proposed
- BUAD 116 - third-year standing	- BUAD 176 - BUAD 200[1] or BUAD 210[1] - third-year standing _{1 minimum grade of 60 required}

Implementation date: January 2020
Cost: N/A

BUAD 410 – 3 – 3   **Organization Change and Development**
Course revision:
- **Prerequisites**

Rationale:
The prerequisite of specifically 6 credits of CMNS or ENGL is disconnected with the current deliverables in the course.   Previously, this was deemed necessary due to the nature of the course requiring advanced communication/writing skills. Over a period of time, the course has shifted in terms of requirements/ delivery and the requirement for the additional English/CMNS courses is no longer needed.

Prerequisites:

Existing	Proposed
· BUAD 262 · BUAD 269 · BUAD 340 · fourth-year standing · 6 credits of CMNS or ENGL	· BUAD 262 · BUAD 269 · BUAD 340 · fourth-year standing

Implementation date: January 2020
Cost: N/A

Post – Baccalaureate Diploma in Marketing
Program revision:
- **Admission requirements**

Rationale:
Post-Baccalaureate Diploma in Marketing currently accepts students with a bachelor degree in any business or non-business program other than those with a marketing major.
Upon a 3 year review of the program, it was clear that current Post-Baccalaureate students weren't benefiting from the program or adding value to their student experience when the student arrives with a prior business degree/diploma/certification. It seems the topic coverage and approach to various business topics is too similar in coverage to their previous courses, resulting in disengagement in their courses and the program as a whole.
The Marketing specialty team would like to focus their efforts on attracting and educating non-business students in the Marketing Post-Baccalaureate program. These non-business students will benefit tremendously from the applied approach to business education, setting our Post-Baccalaureate students up for a higher level of professional and personal success.
If approved, the Marketing specialty area would conduct a formal review at the 24-month mark to ensure that there are positive outcomes as a result of the change in admission policy.

Admission requirements:

Existing	Proposed
Successful completion of a recognized Bachelor Degree in any business or non-business program other than those with a marketing major or specialty.	Successful completion of a recognized Bachelor Degree in any non-business program.

Implementation date: January 2020
Cost: N/A